

How to Appeal a Citation

As established by the Board of Directors, there are four requirements for appealing a citation:

1. Completion of the online Rules Tutorial;
2. Letter to the Rules Committee;
3. Payment of fine; and
4. Payment of \$50 administration fee.

Incomplete appeals will not be presented to the Committee for review.

Should you decide to appeal the citation, you would need to send payment for the fine by check or credit card along with a separate payment of \$50 for payment of the admin fee. The fine payment would not be processed until after the Rules Committee has considered your appeal. The \$50 fee is processed upon receipt. Click here for Credit Card Authorization forms:

[BAREIS Credit Card Form](#)

In addition to being a required part of the appeal process, completing the online Rules Tutorial by the deadline listed in the citation letter may also reduce your fines by half regardless of the outcome of your appeal. Click here for BAREIS MLS® Online Rules Tutorial:

[Online Rules Tutorial](#)

The letter to the Rules Committee and the fine and fee payments can be emailed to Rules@norcalmls.com

BAREIS staff cannot remove or reduce fines for citations. All appeals are considered by the Rules Committee. The Rules Committee is comprised of volunteers who are real estate professionals and are assigned to the Committee by the BAREIS Board of Directors.

Questions regarding the intent or integrity of BAREIS MLS® Regulations should be addressed to the Rules Committee separately from any appeal.

For more information please email

Rules@norcalmls.com