

ALSO BUSOP SEE MLS#

STATUS (R) Choose One ☐ COMING SOON ☐ ACTIVE ☐ SOLD OFF MLS*

Sold Off MLS Only
***EXCLUSION CONFIRM?** ☐ YES ☐ NO ***C.A.R. PURCHASE CONTRACT?** ☐ YES ☐ NO

OFFICE ID (R)

AGENT ID (R)

CO-OFFICE ID

CO-AGENT ID

PROPERTY SUBTYPE (R) Choose One

☐ INDUSTRIAL ☐ MIXED USE ☐ RESEARCH & DEVELOPMENT ☐ WHOLESALE ☐ HOTEL-MOTEL
☐ MANUFACTURING ☐ OFFICE ☐ RETAIL ☐ OTHER

LISTING PRICE (R)

ON-MARKET DATE (R)

 / /

LISTING DATE (R)

 / /

EXPIRATION DATE (R)

 / /

AUCTION

☐ YES
☐ NO

COMMISSION TYPE (R)

☐ DOLLAR AMOUNT
☐ PERCENTAGE OF SALE

Broker Co-op (R)

DUAL VARIABLE COMPENSATION (R)

☐ YES
☐ NO

LISTING AGREEMENT (R) Choose One

☐ SELLER RESERVED ☐ NET
☐ EXCLUSIVE RIGHT TO SELL ☐ OPEN

COUNTY (R)

APN (R) Limit 30 Char

DIRECTION (Select One)

☐ EAST ☐ NORTHEAST ☐ SOUTH ☐ SOUTHWEST
☐ NORTH ☐ NORTHWEST ☐ SOUTHEAST ☐ WEST

ADDITIONAL APNs (R)

☐ YES ☐ NO

***SECOND PARCEL NUMBER**

THIRD PARCEL NUMBER

STREET # (R) Limit 6 Num

MODIFIER, Limit 8 Char

STREET NAME (R) Limit 30 Char

UNIT #

SUFFIX (R) Select One

☐ ALLEY ☐ CORNER ☐ COVE ☐ HARBOR ☐ ISLE ☐ LANDING ☐ PARKWAY ☐ ROAD ☐ SQUARE ☐ VILLAGE
☐ AVENUE ☐ CREEK ☐ CANYON ☐ HILLS ☐ JUNCTION ☐ LOOP ☐ PLACE ☐ RIDGE ☐ STREET ☐ VALLEY
☐ BOULEVARD ☐ COURSE ☐ DRIVE ☐ HEIGHTS ☐ KNOLLS ☐ MEADOW ☐ PLAZA ☐ RANCH ☐ TERRACE ☐ VIEW
☐ CIRCLE ☐ COURT ☐ GLEN ☐ HIGHWAY ☐ KEYS ☐ PASS ☐ PASSAGE ☐ RUN ☐ TRAIL ☐ WALK
☐ COMMON ☐ CENTER ☐ GROVE ☐ ISLAND ☐ LANE ☐ PARK ☐ POINT ☐ SHORES ☐ VISTA ☐ WAY
WAY

POST DIRECTION (Select One)

☐ EAST ☐ NORTHEAST ☐ SOUTH ☐ SOUTHWEST
☐ NORTH ☐ NORTHWEST ☐ WEST ☐ SOUTHEAST

CITY (R), Limit 20 Char

ZIP (R) Limit 5 Num

ZIP PLUS 4, Limit 4

 -

CROSS STREET (R)

AREA/DISTRICT (R)

SUBDIVISION

ZONING

UNIT/BLOCK/LOT (The Sea Ranch Only)

PUBLISH TO INTERNET (R)

☐ YES
☐ NO

SHOW ADDRESS TO PUBLIC (R)

☐ YES
☐ NO

DISPLAY AVM ON INTERNET (R)

☐ YES
☐ NO

PRIMARY SHOWING CONTACT TYPE (R) Choose One

☐ AGENT ☐ OWNER ☐ VACANT
☐ CARETAKER ☐ PROPERTY MANAGER ☐ OTHER
☐ LISTING OFFICE ☐ TENANT

PRIMARY SHOWING CONTACT NAME (R)

PRIMARY SHOWING CONTACT PHONE (R)

 - -

EXT

SECONDARY SHOWING CONTACT TYPE*

☐ AGENT ☐ OWNER ☐ VACANT
☐ CARETAKER ☐ PROPERTY MANAGER ☐ OTHER
☐ LISTING OFFICE ☐ TENANT

SECONDARY SHOWING CONTACT NAME

SECONDARY SHOWING CONTACT PHONE

 - -

EXT

***Secondary contact name and phone required if a contact type is selected**

PROPERTY MANAGER NAME

PROPERTY MANAGER PHONE
 - -
MAJOR TENANT PHONE
 - -
SHOWING INSTRUCTIONS (R) Up to 8 entries allowed

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> 24-HOURS NOTICE | <input type="checkbox"/> DO NOT SHOW | <input type="checkbox"/> LEAVE CARD | <input type="checkbox"/> SURVEILLANCE EQUIPMENT IN USE |
| <input type="checkbox"/> APPOINTMENT ONLY | <input type="checkbox"/> GATE CODE PROVIDED | <input type="checkbox"/> NO PHOTOS ALLOWED | <input type="checkbox"/> TEXT SHOWING CONTACT |
| <input type="checkbox"/> CALL 1 ST LOCKBOX | <input type="checkbox"/> GATE CODE-CLA | <input type="checkbox"/> PETS-SEE CONFIDENTIAL REMARKS | <input type="checkbox"/> VACANT |
| <input type="checkbox"/> CALL SHOWING CONTACT | <input type="checkbox"/> GO DIRECTLY | <input type="checkbox"/> RESTRICTED HOURS | <input type="checkbox"/> VACANT W/LOCKBOX |
| <input type="checkbox"/> DO NOT DISTURB EMPLOYEES | <input type="checkbox"/> IBOX-SPECIAL CODE | <input type="checkbox"/> SECURITY SYSTEM | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> DO NOT GO DIRECT | <input type="checkbox"/> KEY IN OFFICE | <input type="checkbox"/> SUPRA IBOX | <input type="checkbox"/> SEE REMARKS |

LOCKBOX LOCATION 60 Characters Maximum

DIRECTIONS TO PROPERTY 500 Characters Maximum

OCCUPANT TYPE

- ☐
- OWNER
- ☐
- TENANT
- ☐
- VACANT

APPROX SQFT

SOFT SOURCE Choose One

- | | | | |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> AGAINST CO. POLICY | <input type="checkbox"/> ASSESSOR AUTO-FILL | <input type="checkbox"/> GRAPHIC ARTIST | <input type="checkbox"/> NOT VERIFIED |
| <input type="checkbox"/> APPRAISER | <input type="checkbox"/> BROKER | <input type="checkbox"/> HOUSING COMMUNITY DEVELOPMENT | <input type="checkbox"/> OWNER |
| <input type="checkbox"/> ARCHITECT | <input type="checkbox"/> BUILDER | <input type="checkbox"/> MEASURED BY AGENT | <input type="checkbox"/> VERIFIED |
| <input type="checkbox"/> ASSESSOR AGENT-FILL | <input type="checkbox"/> CONDO MAP | <input type="checkbox"/> NOT AVAILABLE | |

LOT SIZE

LOT SIZE SOURCE Choose One

- | | | |
|--|---|--|
| <input type="checkbox"/> AGAINST CO. POLICY | <input type="checkbox"/> ASSESSOR AUTO-FILL | <input type="checkbox"/> NOT AVAILABLE |
| <input type="checkbox"/> APPRAISER | <input type="checkbox"/> BUILDER | <input type="checkbox"/> NOT VERIFIED |
| <input type="checkbox"/> ARCHITECT | <input type="checkbox"/> GRAPHIC ARTIST | <input type="checkbox"/> OWNER |
| <input type="checkbox"/> ASSESSOR AGENT-FILL | <input type="checkbox"/> MEASURED BY AGENT | <input type="checkbox"/> VERIFIED |

☐ SQFT ☐ ACRES

YEAR BUILT

OR ☐ AGAINST CO. POLICY ☐ BUILD TO SUIT ☐ COMPLETED NEVER OCCUPIED ☐ NEW ☐ UNDER CONSTRUCTION ☐ UNKNOWN

YEAR BUILT SOURCE (R*)

- ☐
- APPRAISER
- ☐
- ASSESSOR AGENT-FILL
- ☐
- ASSESSOR AUTO-FILL
- ☐
- BUILDER
- ☐
- OWNER
- ☐
- OTHER

***Year built source required if year built entered**
STORIES

LEVELS Up to 2 entries allowed

- ☐
- BASEMENT
- ☐
- HIGH RISE
- ☐
- MEZZANINE
- ☐
- TRI LEVEL
- ☐
- OTHER
- ☐
- SEE REMARKS

SPECIAL LISTING CONDITIONS (R) Up to 5 entries allowed

- | | | | | |
|---|---|--|---|--------------------------------|
| <input type="checkbox"/> DEED RESTRICTION | <input type="checkbox"/> NOTICE OF DEFAULT | <input type="checkbox"/> REAL ESTATE OWNED | <input type="checkbox"/> SUBJECT TO LENDER CONFIRMATION | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> HOUSING ASSIST PROGRAM | <input type="checkbox"/> OFFER AS IS | <input type="checkbox"/> RELEASE CLAUSE | <input type="checkbox"/> SUCCESSOR TRUSTEE SALE | |
| <input type="checkbox"/> HUD OWNED | <input type="checkbox"/> PENDING LITIGATION | <input type="checkbox"/> SHORT SALE | <input type="checkbox"/> VA REPO | |
| <input type="checkbox"/> IN FORECLOSURE | <input type="checkbox"/> PROBATE LISTING | <input type="checkbox"/> SUBJECT TO COURT CONFIRMATION | <input type="checkbox"/> NONE | |

PROPERTY CONDITION Up to 9 entries allowed

- | | | | | |
|---|---|---|--|--------------------------------------|
| <input type="checkbox"/> EXTERIOR-EXCELLENT | <input type="checkbox"/> FIXER | <input type="checkbox"/> INTERIOR-VERY GOOD | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> YARD GRAVEL |
| <input type="checkbox"/> EXTERIOR-FAIR | <input type="checkbox"/> INTERIOR-EXCELLENT | <input type="checkbox"/> NEW CONSTRUCTION | <input type="checkbox"/> YARD ACCESSIBLE | <input type="checkbox"/> YARD PAVED |
| <input type="checkbox"/> EXTERIOR-GOOD | <input type="checkbox"/> INTERIOR-FAIR | <input type="checkbox"/> UNDER CONSTRUCTION | <input type="checkbox"/> YARD DIRT | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> EXTERIOR-VERY GOOD | <input type="checkbox"/> INTERIOR-GOOD | <input type="checkbox"/> UPDATED/REMODELED | <input type="checkbox"/> YARD FENCED | |

CURRENT USE Up to 4 entries allowed

- | | | | | | |
|--|--|---|--------------------------------------|---|--------------------------------|
| <input type="checkbox"/> HEAVY INDUSTRIAL | <input type="checkbox"/> LIGHT MANUFACTURING | <input type="checkbox"/> MIXED USE | <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> HEAVY MANUFACTURING | <input type="checkbox"/> LIVE WORK | <input type="checkbox"/> OFFICE | <input type="checkbox"/> RESTAURANT | <input type="checkbox"/> WAREHOUSE | |
| <input type="checkbox"/> LIGHT INDUSTRIAL | <input type="checkbox"/> MARINE INDUSTRIAL | <input type="checkbox"/> RESEARCH & DEVELOPMENT | <input type="checkbox"/> RETAIL | <input type="checkbox"/> NONE | |

LOCATION Up to 8 entries allowed

- | | | | | |
|---|---|---|--|--------------------------------------|
| <input type="checkbox"/> AIRPORT NEARBY | <input type="checkbox"/> FREEWAY NEARBY | <input type="checkbox"/> MALL | <input type="checkbox"/> RESTAURANT NEARBY | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ALLEY | <input type="checkbox"/> HOSPITAL NEARBY | <input type="checkbox"/> NEIGHBORHOOD | <input type="checkbox"/> SHOPPING NEARBY | |
| <input type="checkbox"/> BART NEARBY | <input type="checkbox"/> HOTEL/MOTEL NEARBY | <input type="checkbox"/> PROFESSIONAL COMPLEX | <input type="checkbox"/> STRIP CENTER | |
| <input type="checkbox"/> BUSINESS PARK | <input type="checkbox"/> INDUSTRIAL AREA | <input type="checkbox"/> PUBLIC TRANSPORTATION NEARBY | <input type="checkbox"/> WAREHOUSE | |
| <input type="checkbox"/> DOWNTOWN | <input type="checkbox"/> LIGHT RAIL NEARBY | <input type="checkbox"/> RAILROAD SPUR | <input type="checkbox"/> OTHER | |

PRIVATE REMARKS 1,300 Characters Maximum **Note: Mixed case required**

PUBLIC REMARKS 1,300 Characters Maximum **Note: Mixed case required**

| | | | | | |
|-----------------------|--|---------------------------|----------|-------------------------------|---------|
| % LEASED | _____ | TENANT ALLOW/SQFT | _____ | # OF OFFICES | _____ |
| RETAIL SQFT | _____ | TENANT ALLOW/FIXED | \$ _____ | # OF RESTROOMS | _____ |
| RENTABLE | <input type="checkbox"/> NO <input type="checkbox"/> YES | TENANT SQFT | _____ | NET RENTABLE SQFT | _____ |
| WAREHOUSE SQFT | _____ | # OF ELEVATORS | _____ | MINIMUM AVAILABLE SQFT | _____ |
| YARD SIZE | _____ | # OF FLOORS | _____ | INDUSTRIAL SQFT | _____ |
| VACANCY FACTOR | _____ % | # OF BUILDINGS | _____ | PERCENT OFFICE | _____ % |

OWNER PAYS Up to 9 entries allowed

| | | | | |
|---|--|---|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> ADVERTISING LICENSE PERMIT | <input type="checkbox"/> CONTRACT SERVICES | <input type="checkbox"/> MANAGEMENT | <input type="checkbox"/> SUPPLIES | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> COMMON AREA MAINTENANCE | <input type="checkbox"/> GROUNDS CARE | <input type="checkbox"/> POOL MAINTENANCE | <input type="checkbox"/> OTHER | |

ROAD FRONTAGE Up to 4 entries allowed

| | | | | |
|--------------------------------------|---|---|--|--------------------------------------|
| <input type="checkbox"/> ALLEY | <input type="checkbox"/> FREEWAY EXPOSURE | <input type="checkbox"/> HIGHWAY FRONTAGE | <input type="checkbox"/> STATE HIGHWAY | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CITY STREET | <input type="checkbox"/> FREEWAY FRONTAGE | <input type="checkbox"/> IS ACCESSIBLE | <input type="checkbox"/> UNIMPROVED | |
| <input type="checkbox"/> COUNTY ROAD | <input type="checkbox"/> HIGHWAY EXPOSURE | <input type="checkbox"/> PRIVATE ROAD | <input type="checkbox"/> OTHER | |

TYPES OF LEASE(S) Up to 2 entries allowed

| | | | | |
|---------------------------------------|---|---|------------------------------|-------------------------------------|
| <input type="checkbox"/> FULL SERVICE | <input type="checkbox"/> GROUND | <input type="checkbox"/> MODIFIED GROSS | <input type="checkbox"/> NN | <input type="checkbox"/> PERCENTAGE |
| <input type="checkbox"/> GROSS | <input type="checkbox"/> INCREASE CLAUSES | <input type="checkbox"/> NET | <input type="checkbox"/> NNN | <input type="checkbox"/> SUBLEASE |

TYPE OF SALE ☐ INVESTMENT ☐ OWNER USER

YEAR RENOVATED

BUSINESS TYPE Up to 4 entries allowed

| | | | | |
|--|--|---|---|--|
| <input type="checkbox"/> AUTO DEALER | <input type="checkbox"/> CLEANING/LAUNDRY | <input type="checkbox"/> FAST FOOD | <input type="checkbox"/> MEATS | <input type="checkbox"/> RESTAURANT |
| <input type="checkbox"/> AUTO SERVICE | <input type="checkbox"/> COMMERCIAL | <input type="checkbox"/> FLORIST | <input type="checkbox"/> MEDICAL | <input type="checkbox"/> SERVICE STATION |
| <input type="checkbox"/> BAKERY | <input type="checkbox"/> CONVALESCENT | <input type="checkbox"/> FURNITURE | <input type="checkbox"/> MOBILE HOME PARK | <input type="checkbox"/> SMOKE SHOP |
| <input type="checkbox"/> BAR/TAVERN/LOUNGE | <input type="checkbox"/> CONVENIENCE STORE | <input type="checkbox"/> GIFT/BOUTIQUE | <input type="checkbox"/> NURSERY | <input type="checkbox"/> STORAGE |
| <input type="checkbox"/> BARBER/BEAUTY | <input type="checkbox"/> DELI | <input type="checkbox"/> GROCERY | <input type="checkbox"/> PET SHOP | <input type="checkbox"/> STORAGE TANK |
| <input type="checkbox"/> BED & BREAKFAST | <input type="checkbox"/> DENTAL | <input type="checkbox"/> HARDWARE | <input type="checkbox"/> PRINTING | <input type="checkbox"/> WHOLESALE |
| <input type="checkbox"/> BOOKS/CARD/STATIONARY | <input type="checkbox"/> DISPENSARY | <input type="checkbox"/> PROFESSIONAL SERVICE | <input type="checkbox"/> WINERY | <input type="checkbox"/> CAR WASH |
| <input type="checkbox"/> DRUGSTORE | <input type="checkbox"/> LAUNDROMAT | <input type="checkbox"/> RECREATION | <input type="checkbox"/> RELIGIOUS | <input type="checkbox"/> CATERING |
| <input type="checkbox"/> EDUCATION/SCHOOL | <input type="checkbox"/> LIQUOR STORE | <input type="checkbox"/> OTHER | | |

BUILDING CLASS

- ☐ CLASS A
☐ CLASS B
☐ CLASS C

COUNTY USE CODE

COMMERCIAL CONDO

- ☐ NO
☐ YES

ANCHORS CO TENANTS

OFFICE SQFT

OF TENANTS

MINIMUM LEASE (YRS)

MAXIMUM LEASE (YRS)

BUILDING FEATURES Up to 18 entries allowed

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> 1 RESTROOM PER UNIT | <input type="checkbox"/> EXTRA STORAGE | <input type="checkbox"/> MANAGER'S OFFICE | <input type="checkbox"/> SERVER ROOM |
| <input type="checkbox"/> 12 TO 18 FT CEILINGS | <input type="checkbox"/> FRONT SIGN | <input type="checkbox"/> MEETING FACILITIES | <input type="checkbox"/> SHOWROOM |
| <input type="checkbox"/> BASEMENT | <input type="checkbox"/> GAS PUMP | <input type="checkbox"/> MULTI-WIRE | <input type="checkbox"/> SKYLIGHT(S) |
| <input type="checkbox"/> BEAM AND POST CEILINGS | <input type="checkbox"/> GAS TANK | <input type="checkbox"/> MULTIPLE TENANT BUILDING | <input type="checkbox"/> SOME FURNISHED UNITS |
| <input type="checkbox"/> CAFETERIA | <input type="checkbox"/> HOOD SYSTEM | <input type="checkbox"/> OTHER RESTROOM FACILITIES | <input type="checkbox"/> SPRINKLER SYSTEM LANDSCAPE |
| <input type="checkbox"/> CLEAR HEIGHT | <input type="checkbox"/> HYDRANT(S) | <input type="checkbox"/> OVER 18 FT CEILINGS | <input type="checkbox"/> SPRINKLER SYSTEM LAWN |
| <input type="checkbox"/> CLEAR SPAN CEILINGS | <input type="checkbox"/> INDIVIDUAL THERMOSTAT CONTROL | <input type="checkbox"/> PATIO | <input type="checkbox"/> SUSPENDED CEILINGS |
| <input type="checkbox"/> COLD STORAGE | <input type="checkbox"/> INTERCOM | <input type="checkbox"/> POLE SIGN | <input type="checkbox"/> TRADE FIXTURES |
| <input type="checkbox"/> CONFERENCE ROOM | <input type="checkbox"/> KITCHEN FACILITIES | <input type="checkbox"/> RECEPTION AREA | <input type="checkbox"/> UNDER 12 FT CEILINGS |
| <input type="checkbox"/> CONTROL ROOM | <input type="checkbox"/> LANDSCAPING | <input type="checkbox"/> RECREATION FACILITY | <input type="checkbox"/> VARIES BY UNIT |
| <input type="checkbox"/> DISPLAY WINDOW | <input type="checkbox"/> LIVING AREA IN BUILDING | <input type="checkbox"/> REFRIGERATION | <input type="checkbox"/> WASHER/DRYER LEASED |
| <input type="checkbox"/> DUMPSTER | <input type="checkbox"/> LOW-FLOW SHOWER(S) | <input type="checkbox"/> RESTROOM(S)-PRIVATE | <input type="checkbox"/> WASHER/DRYER OWNED |
| <input type="checkbox"/> ELEVATOR(S) | <input type="checkbox"/> LOW-FLOW TOILET(S) | <input type="checkbox"/> RESTROOM(S)-PUBLIC | <input type="checkbox"/> NONE |
| <input type="checkbox"/> ESCALATOR(S) | <input type="checkbox"/> MAJOR TENANT | <input type="checkbox"/> ROOF SIGN | <input type="checkbox"/> OTHER |
| | | | <input type="checkbox"/> SEE REMARKS |

LOAD FACTOR

FLOOR #

DOCK DOORS

DAILY TRAFFIC Up to 1 entry allowed

- | | | | | | |
|----------------------------------|----------------------------------|---------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> 0-1K | <input type="checkbox"/> 16K-20K | <input type="checkbox"/> 2K-5K | <input type="checkbox"/> 41K-50K | <input type="checkbox"/> 61K-70K | <input type="checkbox"/> 71K-80K |
| <input type="checkbox"/> 11K-15K | <input type="checkbox"/> 21K-30K | <input type="checkbox"/> 31-40K | <input type="checkbox"/> 51K-60K | <input type="checkbox"/> 6K-10K | <input type="checkbox"/> 81K+ |

DAILY TRAFFIC SOURCE*

***Daily traffic source required if daily traffic is selected**

FLOORING Up to 8 entries allowed

- | | | | | | |
|---|--|-----------------------------------|---|---|--------------------------------------|
| <input type="checkbox"/> BRICK | <input type="checkbox"/> CONCRETE | <input type="checkbox"/> LINOLEUM | <input type="checkbox"/> UNFINISHED | <input type="checkbox"/> WOOD | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CARPET | <input type="checkbox"/> CONCRETE SLAB | <input type="checkbox"/> MARBLE | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> WOOD SUB-FLOOR | |
| <input type="checkbox"/> COMBO OF MATERIALS | <input type="checkbox"/> HEAVY DUTY | <input type="checkbox"/> TILE | <input type="checkbox"/> VINYL | <input type="checkbox"/> OTHER | |

COOLING Up to 5 entries allowed

- | | | | | |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> CENTRAL | <input type="checkbox"/> INDIVIDUAL AIR | <input type="checkbox"/> ROOF PACKAGE JOINT | <input type="checkbox"/> WINDOW UNIT(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> DUCTLESS | <input type="checkbox"/> MULTITYPE | <input type="checkbox"/> ROOF PACKAGE SEPARATE | <input type="checkbox"/> ZONED AIR | |
| <input type="checkbox"/> EVAPORATIVE COOLER | <input type="checkbox"/> MULTIUNITS | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> NONE | |
| <input type="checkbox"/> HEAT PUMP | <input type="checkbox"/> MULTIZONE | <input type="checkbox"/> WALL UNIT(S) | <input type="checkbox"/> OTHER | |

HEATING Up to 8 entries allowed

- | | | | | | |
|---|---|---------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> BASEBOARD | <input type="checkbox"/> FIREPLACE INSERT | <input type="checkbox"/> MULTIZONE | <input type="checkbox"/> PROPANE STOVE | <input type="checkbox"/> SOLAR W/BACKUP | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> BIO DIESEL FURNACE | <input type="checkbox"/> FLOOR FURNACE | <input type="checkbox"/> NATURAL GAS | <input type="checkbox"/> RADIANT | <input type="checkbox"/> STEAM | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CENTRAL | <input type="checkbox"/> GAS | <input type="checkbox"/> NO HEAT | <input type="checkbox"/> RADIANT FLOOR | <input type="checkbox"/> VARIES BY UNIT | |
| <input type="checkbox"/> COMMON | <input type="checkbox"/> HEAT PUMP | <input type="checkbox"/> OIL | <input type="checkbox"/> ROOF PACKAGE JOINT | <input type="checkbox"/> WALL FURNACE | |
| <input type="checkbox"/> DUCTLESS | <input type="checkbox"/> MULTITYPE | <input type="checkbox"/> PELLET STOVE | <input type="checkbox"/> ROOD PACKAGE SEPARATE | <input type="checkbox"/> WOOD STOVE | |
| <input type="checkbox"/> ELECTRIC | <input type="checkbox"/> MULTIUNITS | <input type="checkbox"/> PROPANE | <input type="checkbox"/> SOLAR HEATING | <input type="checkbox"/> ZONED HEAT | |

CONSTRUCTION MATERIALS Up to 10 entries allowed

- | | | | | |
|---------------------------------------|---|----------------------------------|----------------------------------|--------------------------------------|
| <input type="checkbox"/> BLOCK | <input type="checkbox"/> FIBER CEMENT | <input type="checkbox"/> LOG | <input type="checkbox"/> SHINGLE | <input type="checkbox"/> TILT-UP |
| <input type="checkbox"/> BRICK | <input type="checkbox"/> FRAME | <input type="checkbox"/> MASONRY | <input type="checkbox"/> STEEL | <input type="checkbox"/> WOOD |
| <input type="checkbox"/> BRICK VENEER | <input type="checkbox"/> GLASS | <input type="checkbox"/> METAL | <input type="checkbox"/> STONE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CONCRETE | <input type="checkbox"/> GLASS CURTAIN WALL | <input type="checkbox"/> MODULAR | <input type="checkbox"/> STUCCO | <input type="checkbox"/> SEE REMARKS |

FOUNDATION Up to 5 entries allowed

- | | | | | |
|---------------------------------------|--|---|---|--------------------------------------|
| <input type="checkbox"/> BLOCK | <input type="checkbox"/> COMBINATION | <input type="checkbox"/> CONCRETE PERIMETER | <input type="checkbox"/> PILLAR/POST/PIER | <input type="checkbox"/> NONE |
| <input type="checkbox"/> BRICK/MORTAR | <input type="checkbox"/> CONCRETE | <input type="checkbox"/> MASONRY PERIMETER | <input type="checkbox"/> RAISED | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CAPPED BRICK | <input type="checkbox"/> CONCRETE GRID | <input type="checkbox"/> PILING | <input type="checkbox"/> SLAB | <input type="checkbox"/> SEE REMARKS |

ROOF Up to 3 entries allowed

- | | | | | |
|--------------------------------------|----------------------------------|----------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> CEMENT | <input type="checkbox"/> FOAM | <input type="checkbox"/> ROCK | <input type="checkbox"/> SLATE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> COMPOSITION | <input type="checkbox"/> MANSARD | <input type="checkbox"/> SHAKE | <input type="checkbox"/> TAR/GRAVEL | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> FLAT | <input type="checkbox"/> METAL | <input type="checkbox"/> SHINGLE | <input type="checkbox"/> TILE | |

ACCESSIBILITY FEATURES Up to 6 entries allowed

- | | | | | |
|--|---|--|--|--------------------------------------|
| <input type="checkbox"/> ACCESSIBLE APPROACH WITH RAMP | <input type="checkbox"/> ACCESSIBLE KITCHEN | <input type="checkbox"/> LOWERED SWITCH(S) | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ACCESSIBLE BATHROOM(S) | <input type="checkbox"/> FLASHING WARNINGS | <input type="checkbox"/> PARKING | <input type="checkbox"/> WHEELCHAIR ACCESS | |
| <input type="checkbox"/> ACCESSIBLE DOORS | <input type="checkbox"/> GRAB BARS | <input type="checkbox"/> ROLL-IN SHOWER | <input type="checkbox"/> NONE | |
| <input type="checkbox"/> ACCESSIBLE ELEVATOR INSTALLED | <input type="checkbox"/> KITCHEN CABINETS | <input type="checkbox"/> SHOWER(S) | <input type="checkbox"/> OTHER | |

STRUCTURE Up to 5 entries allowed

- | | | | | | |
|------------------------------------|-------------------------------------|---|------------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> APARTMENT | <input type="checkbox"/> DETACHED | <input type="checkbox"/> MALL | <input type="checkbox"/> MIXED USE | <input type="checkbox"/> RETAIL | <input type="checkbox"/> WAREHOUSE |
| <input type="checkbox"/> ATTACHED | <input type="checkbox"/> INDUSTRIAL | <input type="checkbox"/> MANUFACTURING FACILITY | <input type="checkbox"/> OFFICE | <input type="checkbox"/> STRIP CENTER | <input type="checkbox"/> OTHER |

WALLS Up to 3 entries allowed

- | | | | | |
|---|----------------------------------|------------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> COMMON WALL | <input type="checkbox"/> METAL | <input type="checkbox"/> PLASTER | <input type="checkbox"/> UNFINISHED | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CONCRETE BLOCK | <input type="checkbox"/> PANELED | <input type="checkbox"/> SHEETROCK | <input type="checkbox"/> WOOD | |

SIGNS

- ☐
- No
-
- ☐
- Yes

WINDOW FEATURES Up to 5 entries allowed

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> CAULKED/SEALED | <input type="checkbox"/> LOW E GLASS FULL | <input type="checkbox"/> STORM WINDOWS | <input type="checkbox"/> WEATHER STRIPPED |
| <input type="checkbox"/> DUAL PANE FULL | <input type="checkbox"/> LOW E GLASS PARTIAL | <input type="checkbox"/> TRIPLE PANE FULL | <input type="checkbox"/> WINDOW COVERINGS |
| <input type="checkbox"/> DUAL PANE PARTIAL | <input type="checkbox"/> SOLAR SCREENS | <input type="checkbox"/> TRIPLE PANE PARTIAL | <input type="checkbox"/> WINDOW SCREENS |

UTILITIES Up to 7 entries allowed

- | | | | | |
|---|---|--|---|--|
| <input type="checkbox"/> ABOVE GROUND | <input type="checkbox"/> CABLE CONNECTED | <input type="checkbox"/> PRIMARY GAS METER | <input type="checkbox"/> SEPARATE WATER METER | <input type="checkbox"/> UNDERGROUND UTILITIES |
| <input type="checkbox"/> BACKUP GENERATOR | <input type="checkbox"/> DISH ANTENNA | <input type="checkbox"/> PRIMARY WATER METER | <input type="checkbox"/> TELEPHONE | <input type="checkbox"/> VARIES BY UNIT |
| <input type="checkbox"/> BATTERY BACKUP | <input type="checkbox"/> DSL AVAILABLE | <input type="checkbox"/> NATURAL GAS CONNECTED | <input type="checkbox"/> TELEPHONE SWITCH | <input type="checkbox"/> NONE |
| <input type="checkbox"/> CABLE AVAILABLE | <input type="checkbox"/> INTERNET AVAILABLE | <input type="checkbox"/> SEPARATE GAS METER | <input type="checkbox"/> TV ANTENNA | <input type="checkbox"/> OTHER |

ELECTRIC Up to 5 entries allowed

- | | | | | |
|--|---|---|--|--|
| <input type="checkbox"/> 1 PHASE | <input type="checkbox"/> 200 TO 400 AMP SERVICE | <input type="checkbox"/> 440 VOLTS | <input type="checkbox"/> PASSIVE SOLAR | <input type="checkbox"/> PV-OFF GRID |
| <input type="checkbox"/> 100 AMP SERVICE | <input type="checkbox"/> 220 VOLTS | <input type="checkbox"/> 60-AMP SERVICE | <input type="checkbox"/> PHOTOVOLTAICS SELLER OWNED | <input type="checkbox"/> PV-ON GRID |
| <input type="checkbox"/> 150 AMP SERVICE | <input type="checkbox"/> 3 PHASE | <input type="checkbox"/> 880 VOLTS | <input type="checkbox"/> PHOTOVOLTAICS THIRD-PARTY OWNED | <input type="checkbox"/> SEPARATE ELECTRIC METER |
| <input type="checkbox"/> 2 PHASE | <input type="checkbox"/> 400+ AMP SERVICE | <input type="checkbox"/> PRIMARY ELECTRIC METER | <input type="checkbox"/> PV-BATTERY BACKUP | |

WATER SOURCE Up to 3 entries allowed

- | | | | | |
|--|---|--|---|--------------------------------------|
| <input type="checkbox"/> ABANDONED WELL | <input type="checkbox"/> METER ON SITE | <input type="checkbox"/> PUBLIC | <input type="checkbox"/> UNTREATED | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> FILTERED | <input type="checkbox"/> METER PAID | <input type="checkbox"/> SHARED WELL | <input type="checkbox"/> WATER DISTRICT | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER REQUIRED | <input type="checkbox"/> STORAGE TANK | <input type="checkbox"/> WELL | |
| <input type="checkbox"/> METER AVAILABLE | <input type="checkbox"/> PRIVATE | <input type="checkbox"/> TREATMENT EQUIPMENT | <input type="checkbox"/> NONE | |

SEWER Up to 5 entries allowed

- | | | | | |
|--|--|---|--|--------------------------------|
| <input type="checkbox"/> ENGINEERED SEPTIC | <input type="checkbox"/> PRIVATE SEWER | <input type="checkbox"/> SEPTIC CONNECTED | <input type="checkbox"/> SEPTIC SYSTEM | <input type="checkbox"/> NONE |
| <input type="checkbox"/> HOLDING TANK | <input type="checkbox"/> PUBLIC SEWER | <input type="checkbox"/> SEPTIC PUMP | <input type="checkbox"/> SEWER CONNECTED | <input type="checkbox"/> OTHER |

SECURITY FEATURES Up to 8 entries allowed

- | | | | | |
|--|--|---|--|---|
| <input type="checkbox"/> FIRE ALARM | <input type="checkbox"/> PANIC ALARM | <input type="checkbox"/> SECURITY PATROL | <input type="checkbox"/> UNGUARDED GATE | <input type="checkbox"/> WINDOW SECURITY BARS |
| <input type="checkbox"/> FIRE ESCAPE | <input type="checkbox"/> SECURED ACCESS | <input type="checkbox"/> SECURITY SYSTEM LEASED | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> FIRE EXTINGUISHER | <input type="checkbox"/> SECURITY FENCE | <input type="checkbox"/> SECURITY SYSTEM OWNED | <input type="checkbox"/> VAULT | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> FIRE SUPPRESSION SYSTEM | <input type="checkbox"/> SECURITY GATE | <input type="checkbox"/> SECURITY SYSTEM PREWIRED | <input type="checkbox"/> VIDEO SYSTEM | |
| <input type="checkbox"/> GUARDED GATE | <input type="checkbox"/> SECURITY LIGHTS | <input type="checkbox"/> SMOKE DETECTOR | <input type="checkbox"/> WINDOW BARS W/QUICK RELEASE | |

IRRIGATION Up to 4 entries allowed

- | | | | | | |
|---|--|---|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> AGRICULTURAL WELL | <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER PAID | <input type="checkbox"/> PUBLIC DISTRICT | <input type="checkbox"/> SPRING(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> IRRIGATION AVAILABLE | <input type="checkbox"/> METER AVAILABLE | <input type="checkbox"/> METER REQUIRED | <input type="checkbox"/> RIPARIAN RIGHTS | <input type="checkbox"/> NONE | |
| <input type="checkbox"/> IRRIGATION CONNECTED | <input type="checkbox"/> METER ON SITE | <input type="checkbox"/> PRIVATE DISTRICT | <input type="checkbox"/> SHARES DOMESTIC WELL | <input type="checkbox"/> OTHER | |

TOTAL PARKING SPACES _____

PARKING CLEARANCE HEIGHT (IN) _____

OF TRUCK DOORS _____

PARKING RATIO _____

PARKING CLEARANCE HEIGHT (FT) _____

PARKING FEATURES Up to 8 entries allowed

- | | | | | |
|---|--|--|--|--------------------------------------|
| <input type="checkbox"/> CARPORT | <input type="checkbox"/> ELECTRIC GATE | <input type="checkbox"/> LIGHTED | <input type="checkbox"/> PRIVATE | <input type="checkbox"/> UNDERGROUND |
| <input type="checkbox"/> CLASS A GARAGE | <input type="checkbox"/> EV CHARGING | <input type="checkbox"/> METERED | <input type="checkbox"/> PUBLIC | <input type="checkbox"/> VALET |
| <input type="checkbox"/> COMMERCIAL VEHICLE ALLOWED | <input type="checkbox"/> EXCLUSIVE | <input type="checkbox"/> OFFSITE | <input type="checkbox"/> SECURED | <input type="checkbox"/> VISITOR |
| <input type="checkbox"/> COMMON AREA ASSIGNED | <input type="checkbox"/> FENCED | <input type="checkbox"/> OPEN | <input type="checkbox"/> SPACES PER SQFT | <input type="checkbox"/> NONE |
| <input type="checkbox"/> COMMON AREA SHARED | <input type="checkbox"/> GARAGE | <input type="checkbox"/> PARKING LOT 1 BLOCK | <input type="checkbox"/> STREET | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> COVERED | <input type="checkbox"/> LEASED PARKING AREA | <input type="checkbox"/> PERMIT REQUIRED | <input type="checkbox"/> UNCOVERED | <input type="checkbox"/> SEE REMARKS |

LOADING Up to 8 entries allowed

- | | | | | |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> 12' ROLL UP DOOR | <input type="checkbox"/> CLEARANCE 17'-20' | <input type="checkbox"/> DEPRESSED | <input type="checkbox"/> LOAD LEVELER | <input type="checkbox"/> WATERFRONT |
| <input type="checkbox"/> 14' ROLL UP DOOR | <input type="checkbox"/> CLEARANCE 8'-12' | <input type="checkbox"/> DOCK-BAY | <input type="checkbox"/> OFF STREET | <input type="checkbox"/> NONE |
| <input type="checkbox"/> 16' ROLL UP DOOR | <input type="checkbox"/> CLEARANCE OVER 20' | <input type="checkbox"/> DRIVE-IN | <input type="checkbox"/> OVERHEAD CRANE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> ADJUSTABLE HEIGHT DOCK | <input type="checkbox"/> CLEARANCE UNDER 8' | <input type="checkbox"/> FLUSH | <input type="checkbox"/> RAILROAD/SPUR ACCESS | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ALLEY | <input type="checkbox"/> CONVEYOR SYSTEM | <input type="checkbox"/> FREIGHT ELEVATOR | <input type="checkbox"/> STATIONARY DOCK | |
| <input type="checkbox"/> CLEARANCE 13'-16' | <input type="checkbox"/> COVERED | <input type="checkbox"/> GROUND LEVEL DOCK | <input type="checkbox"/> TRUCK DOOR | |

LOT FEATURES Up to 12 entries allowed

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> AUTO SPRINKLER F&R | <input type="checkbox"/> CURBS/GUTTERS | <input type="checkbox"/> LANDSCAPE BACK | <input type="checkbox"/> MEADOW EAST | <input type="checkbox"/> STORM DRAIN |
| <input type="checkbox"/> AUTO SPRINKLER FRONT | <input type="checkbox"/> DEAD END | <input type="checkbox"/> LANDSCAPE FRONT | <input type="checkbox"/> MEADOW WEST | <input type="checkbox"/> STREET LIGHTS |
| <input type="checkbox"/> AUTO SPRINKLER REAR | <input type="checkbox"/> FLAG LOT | <input type="checkbox"/> LANDSCAPE MISC | <input type="checkbox"/> MID BLOCK | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CORNER | <input type="checkbox"/> GATED COMMUNITY | <input type="checkbox"/> LOW MAINTENANCE | <input type="checkbox"/> PRIVATE | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> COURT | <input type="checkbox"/> GRASS ARTIFICIAL | <input type="checkbox"/> MANUAL SPRINKLER F&R | <input type="checkbox"/> SIDEWALK | |
| <input type="checkbox"/> CUL-DE-SAC | <input type="checkbox"/> GRASS PAINTED | <input type="checkbox"/> MANUAL SPRINKLER FRONT | <input type="checkbox"/> SIDEWALK/CURB/GUTTER | |
| <input type="checkbox"/> CURB(S) | <input type="checkbox"/> GREENBELT | <input type="checkbox"/> MANUAL SPRINKLER REAR | <input type="checkbox"/> SPLIT POSSIBLE | |

TOPOGRAPHY Up to 4 entries allowed

- | | | | | |
|------------------------------------|---|---|---------------------------------------|----------------------------------|
| <input type="checkbox"/> COAST | <input type="checkbox"/> HILLSIDE | <input type="checkbox"/> LOT SLOPED | <input type="checkbox"/> ROLLING | <input type="checkbox"/> UPSLOPE |
| <input type="checkbox"/> DOWNSLOPE | <input type="checkbox"/> LEVEL | <input type="checkbox"/> RIDGE | <input type="checkbox"/> SOUTH SLOPED | |
| <input type="checkbox"/> FOREST | <input type="checkbox"/> LOT GRADE VARIES | <input type="checkbox"/> ROCK OUTCROPPING | <input type="checkbox"/> STEEP HILL | |

FRONTAGE TYPE Up to 3 entries allowed

- | | | | |
|--|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> BAY/HARBOR | <input type="checkbox"/> GOLF COURSE | <input type="checkbox"/> OCEANFRONT | <input type="checkbox"/> WATERFRONT |
| <input type="checkbox"/> BORDERS GOVERNMENT LAND | <input type="checkbox"/> LAKEFRONT | <input type="checkbox"/> RIVER | |

TOTAL UNITS _____

ENERGY EFFICIENT Up to 10 entries allowed

- | | | | | | |
|---------------------------------------|----------------------------------|---|-------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> APPLIANCES | <input type="checkbox"/> COOLING | <input type="checkbox"/> EXPOSURE/SHADE | <input type="checkbox"/> INSULATION | <input type="checkbox"/> ROOF | <input type="checkbox"/> WATER HEATER |
| <input type="checkbox"/> CONSTRUCTION | <input type="checkbox"/> DOORS | <input type="checkbox"/> HEATING | <input type="checkbox"/> LIGHTING | <input type="checkbox"/> THERMOSTAT | <input type="checkbox"/> WINDOWS |

GREEN BUILDING VERIFICATION TYPE Up to 4 entries allowed

- | | | | |
|--|--------------------------------------|---|---|
| <input type="checkbox"/> ENERGY STAR CERTIFIED HOMES | <input type="checkbox"/> GREEN POINT | <input type="checkbox"/> HERS INDEX SCORE | <input type="checkbox"/> LEED FOR HOMES |
|--|--------------------------------------|---|---|

FINANCIAL DATA SOURCE Up to 2 entries allowed

- | | | | | | |
|-------------------------------------|---------------------------------|--------------------------------|---|-------------------------------------|--------------------------------|
| <input type="checkbox"/> ACCOUNTANT | <input type="checkbox"/> BROKER | <input type="checkbox"/> OWNER | <input type="checkbox"/> PROPERTY MANAGER | <input type="checkbox"/> TAX RETURN | <input type="checkbox"/> OTHER |
|-------------------------------------|---------------------------------|--------------------------------|---|-------------------------------------|--------------------------------|

CAP RATE

%

UTILITIES EXPENSE

COST PER SQFT

NET OPERATING INCOME

LEASE TERM Up to 1 entry allowed

- | | | | | | |
|----------------------------------|-------------------------------------|--|--|---|--------------------------------|
| <input type="checkbox"/> 1 YEAR | <input type="checkbox"/> 4 YEARS | <input type="checkbox"/> 11-15 YEARS | <input type="checkbox"/> MONTH TO MONTH | <input type="checkbox"/> RENEWABLE OPTION | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> 2 YEARS | <input type="checkbox"/> 5 YEARS | <input type="checkbox"/> 16+ YEARS | <input type="checkbox"/> NEGOTIABLE | <input type="checkbox"/> SUBLEASE | |
| <input type="checkbox"/> 3 YEARS | <input type="checkbox"/> 6-10 YEARS | <input type="checkbox"/> COMMON AREA MAINTENANCE | <input type="checkbox"/> PURCHASE OPTION | <input type="checkbox"/> NONE | |

LEASE DEPOSIT

LESSOR PAYS (MAXIMUM 200 CHARACTERS)

LESSEE PAYS (MAXIMUM 200 CHARACTERS)

INCOME INCLUDES Up to 2 entries allowed

- | | | | |
|----------------------------------|--|--------------------------------|--------------------------------------|
| <input type="checkbox"/> LAUNDRY | <input type="checkbox"/> RENT | <input type="checkbox"/> NONE | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> PARKING | <input type="checkbox"/> VENDING MACHINE | <input type="checkbox"/> OTHER | |

OPERATING EXPENSE INCLUDES Up to 10 entries allowed

- | | | | | | |
|---|--|---|---------------------------------------|--|--------------------------------|
| <input type="checkbox"/> EMPLOYEE(S) SALARY | <input type="checkbox"/> MAINTENANCE GROUNDS | <input type="checkbox"/> MANAGEMENT FEE | <input type="checkbox"/> SALARY OWNER | <input type="checkbox"/> UTILITIES | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> INSURANCE | <input type="checkbox"/> MAINTENANCE STRUCTURE | <input type="checkbox"/> PROPERTY TAX | <input type="checkbox"/> SECURITY | <input type="checkbox"/> VACANCY ALLOWANCE | |

| | | | | | |
|----------------------------|----------|-----------------------|----------|--------------------------|----------|
| MAINTENANCE EXPENSE | \$ _____ | OTHER EXPENSES | \$ _____ | OPERATING EXPENSE | \$ _____ |
|----------------------------|----------|-----------------------|----------|--------------------------|----------|

| | | | |
|---------------------------|----------|--------------------------|----------|
| MANAGEMENT EXPENSE | \$ _____ | INSURANCE EXPENSE | \$ _____ |
|---------------------------|----------|--------------------------|----------|

EXISTING LEASE TYPE

- | | | | | |
|--|--|------------------------------|---|--------------------------------------|
| <input type="checkbox"/> COPY OF AGREEMENT AVAILABLE | <input type="checkbox"/> FULL | <input type="checkbox"/> NET | <input type="checkbox"/> OPERATING EXPENSE ADJUSTMENT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> COST OF LIVING ADJUSTMENT | <input type="checkbox"/> GROSS | <input type="checkbox"/> NN | <input type="checkbox"/> ORAL | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CPI ADJUSTMENT | <input type="checkbox"/> LEASE AVAILABLE | <input type="checkbox"/> NNN | <input type="checkbox"/> PERCENTAGE | |

GROSS SCHEDULED INCOME \$ _____ **GROSS RENT MULTIPLIER** _____ **TAXES EXPENSE** \$ _____

TENANT PAYS Up to 10 entries allowed

- | | | | | |
|--|--|---|---|--------------------------------------|
| <input type="checkbox"/> COMMON AREA MAINTENANCE | <input type="checkbox"/> GROUNDS CARE | <input type="checkbox"/> MAINTENANCE | <input type="checkbox"/> TRASH COLLECTION | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> DUES/FEES | <input type="checkbox"/> INDIVIDUAL METERS | <input type="checkbox"/> POOL MAINTENANCE | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ELECTRICITY | <input type="checkbox"/> INSURANCE | <input type="checkbox"/> SEWER | <input type="checkbox"/> WATER | |
| <input type="checkbox"/> GAS | <input type="checkbox"/> JANITORIAL SERVICES | <input type="checkbox"/> TAXES | <input type="checkbox"/> NONE | |

CITY TRANSFER TAX RATE

%

COUNTY TRANSFER TAX RATE

%

BONDS/ASSESSMENTS/TAXES (R)

- ☐ UNKNOWN
☐ YES*

***If Yes, Bonds/Assessments/Taxes Desc is required**

BONDS/ASSESSMENTS/TAXES DESC Up to 5 entries allowed

- | | | | | |
|-------------------------------|--|--|---|--------------------------------------|
| <input type="checkbox"/> 1911 | <input type="checkbox"/> LOCAL ASSESSMENTS | <input type="checkbox"/> TRANSFER TAX CITY | <input type="checkbox"/> TRANSFER TAX PRIVATE | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> 1915 | <input type="checkbox"/> MELLO ROOS | <input type="checkbox"/> TRANSFER TAX COUNTY | <input type="checkbox"/> OTHER | |

TERMS Up to 5 entries allowed

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> 1031 EXCHANGE | <input type="checkbox"/> CONTRACT | <input type="checkbox"/> INSTALLMENT SALE | <input type="checkbox"/> OWNER MAY CARRY 3 RD | <input type="checkbox"/> SPCL-CNTRCT/ADDM-CLA |
| <input type="checkbox"/> ASSUMABLE | <input type="checkbox"/> CONVENTIONAL | <input type="checkbox"/> INTEREST BUY DOWN | <input type="checkbox"/> OWNER PAY POINTS | <input type="checkbox"/> SUBJECT TO |
| <input type="checkbox"/> BALLOON | <input type="checkbox"/> CREATIVE | <input type="checkbox"/> LEASE OPTION | <input type="checkbox"/> REFI W/EXISTING LENDER | <input type="checkbox"/> SUBMIT |
| <input type="checkbox"/> EXISTING BONDS | <input type="checkbox"/> CRYPTO | <input type="checkbox"/> MAY EXCHANGE | <input type="checkbox"/> REFINANCE | <input type="checkbox"/> TRADE |
| <input type="checkbox"/> CALVET | <input type="checkbox"/> FARM HOME LOAN | <input type="checkbox"/> OWNER MAY CARRY | <input type="checkbox"/> SBA LOAN | <input type="checkbox"/> VA LOAN |
| <input type="checkbox"/> CASH | <input type="checkbox"/> FHA | <input type="checkbox"/> OWNER MAY CARRY 2 ND | <input type="checkbox"/> SELLER EQUITY SHARE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CHFA | | | | <input type="checkbox"/> SEE REMARKS |

POSSESSION (R) Up to 2 entries allowed

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> CLOSE OF ESCROW | <input type="checkbox"/> NEGOTIABLE | <input type="checkbox"/> SELLER RENT BACK | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> IMMEDIATE | <input type="checkbox"/> RENTAL AGREEMENT | <input type="checkbox"/> SUBJECT TO TENANT RIGHTS | <input type="checkbox"/> SEE REMARKS |

HEIGHT LIMIT Up to 1 entry allowed

- ☐ 16 ☐ 20 ☐ 24 ☐ 35 ☐ UNKNOWN ☐ OTHER

SPECIAL ZONES Up to 4 entries allowed

- | | | | | |
|---------------------------------------|---|--|--|---|
| <input type="checkbox"/> AGRICULTURAL | <input type="checkbox"/> FLOOD INSURANCE REQUIRED | <input type="checkbox"/> HILLSIDE | <input type="checkbox"/> REDEVELOPMENT AREA | <input type="checkbox"/> SEISMIC ZONE 4 |
| <input type="checkbox"/> CDF REGS | <input type="checkbox"/> FLOOD ZONE | <input type="checkbox"/> HISTORICAL | <input type="checkbox"/> SCENIC CORRIDOR | <input type="checkbox"/> SPECIAL STUDY ZONE |
| <input type="checkbox"/> COASTAL ZONE | <input type="checkbox"/> GEOTHERMAL | <input type="checkbox"/> NOT MAPPED | <input type="checkbox"/> SEE ATTACHED DOCS | <input type="checkbox"/> UNKNOWN |
| <input type="checkbox"/> FIRE ZONE | <input type="checkbox"/> HAZARDOUS WASTE AREA | <input type="checkbox"/> OPEN SPACE CORRIDOR | <input type="checkbox"/> SEISMIC HAZARD ZONE | <input type="checkbox"/> OTHER |

BUILDING NAME**DISCLOSURES/DOCUMENTS (R)** Up to 10 entries allowed

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> ADA CERTIFICATION | <input type="checkbox"/> ENVIRONMENTAL HAZARDS REPORT | <input type="checkbox"/> OWNER ASSOCIATION MANDATORY | <input type="checkbox"/> ROOM/ADDITIONAL BUILDINGS |
| <input type="checkbox"/> ADDITIONAL PROPERTY AVAILABLE | <input type="checkbox"/> ESTOPPEL CERTIFICATE | <input type="checkbox"/> PEST CONTROL REPORT AVAILABLE | <input type="checkbox"/> SEWER OR SEPTIC REPORT |
| <input type="checkbox"/> AIRPORT DISCLOSURE | <input type="checkbox"/> EXPENSES AVAILABLE | <input type="checkbox"/> POOL REPORT | <input type="checkbox"/> SIGN CONTROL |
| <input type="checkbox"/> ASBESTOS REPORT | <input type="checkbox"/> FIREPLACE INSPECTION | <input type="checkbox"/> POSSIBLE SPLIT | <input type="checkbox"/> SOILS REPORT |
| <input type="checkbox"/> BLUEPRINTS AVAILABLE | <input type="checkbox"/> FLOOD CONTROL AREA | <input type="checkbox"/> POTENTIAL REZONE | <input type="checkbox"/> SPECIAL PERMITS REQUIRED |
| <input type="checkbox"/> BUSINESS OPPORTUNITY FOR SALE | <input type="checkbox"/> FURNACE INSPECTION | <input type="checkbox"/> PRELIMINARY TITLE REPORT | <input type="checkbox"/> SPECIAL STUDY AREA |
| <input type="checkbox"/> CC&RS | <input type="checkbox"/> GEOLOGICAL REPORT | <input type="checkbox"/> PROPERTY INSPECTION | <input type="checkbox"/> STRUCTURAL/ENG REPORT |
| <input type="checkbox"/> DRAINAGE REPORT | <input type="checkbox"/> LEAD HAZARD DISCLOSURE | <input type="checkbox"/> PROPERTY PROSPECTUS AVAILABLE | <input type="checkbox"/> TDS AVAILABLE |
| <input type="checkbox"/> ELECTRICAL REPORT | <input type="checkbox"/> MELLO-ROOS DISCLOSURE | <input type="checkbox"/> RENTAL/LEASE AGREEMENTS | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> ENERGY AUDIT | <input type="checkbox"/> NATURAL HAZARD DISCLOSURE AVAILABLE | <input type="checkbox"/> ROOF INSPECTION | <input type="checkbox"/> SEE REMARKS |

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Broker's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

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