

BARIES MLS HANDS – ON TRAINING CLASS DESCRIPTIONS

Basic Rapattoni Intro Class

This is a full day class with a lunch break from 12:00 to 1:00. Accessing the MLS – Navigation Bar – System Preferences – Searching – Reports – Emailing Listings – Creating Hotsheets – SSO Datashare Links – Listing Input & Maintenance – Uploading Photos.

Rapattoni CMA & Prospecting Class

This is a 2 ½ hour class. Setting up a complete presentational package for a CMA (Comparative Market Analysis). Prospect Management and Auto Prospecting. Using the Client Portal.

Realist Tax Class

This is a 2 ½ hour class. Master the new Realist 2 tax software. Site Layout – Searching – Property Reports – Maps, Overlays & Tools – Creating Labels – Exporting data – Print/Mail/Save Functions.

Rapattoni Edge Class

This is a 2 ½ hour class. See a live demonstration on the new Rapattoni Edge Mobile Interface. Edge MLS provides a completely new responsive interface offering fast performance and efficient workflows. Bring your own device to follow along if you like.

Advanced Techniques Class

This is a 2 ½ hour class. Hands on Rapattoni Advanced Techniques. Advanced Searching – Map Searches – Mapping Layers – Multi Tasking – Customizing the One Line Grid – Statistics – Third Party Products.