

Broker remove NBA from DRE license

License NBA Status The license is in a non-working status. The licensee may not perform acts for which a real estate license is required in California. Salesperson reference for NBA is equivalent to 'No Broker Affiliation' and the broker/corporation reference to NBA is equivalent to 'No Business (current main office) Address'.

Brokers & Agents, **not corporations**, can change their mailing address using eLicensing. Go to:
<http://www.dre.ca.gov/>

- Sign in to eLicensing. If you have never used eLicensing, you will need to complete & register http://www.dre.ca.gov/elic_tutorial_register.html#step to create a user name and password. Thereafter, clicking on the eLicensing graphic and signing in, entering your user name and password to access eLicensing.



Once you are registered to use e-licensing, follow the instructions below:

1. Logon to DRE and click on the **eLicensing** logo. The page entitled, **Your Menu Options**, will be displayed.
2. Click on **Change Your Main Office Address Only**. The page entitled, **Change Main Office Address**, will be displayed, listing your current main office address.
3. Click the **Yes** button in response to the question, "Do you want to change your main office address?" The page entitled, **Change Main Office Address**, will be displayed and editable fields will be presented to allow you to update your main office address.
4. Enter your new main office address in the applicable fields & then press the **Preview Change** button. The page titled, **Change Main Office Address**, will be displayed, including your old and new addresses. (do not imply "same" or "same as above" in any fields you must fill in all information – it is required)
5. If the updated main office address is correct, then press the **Submit Address Change** button. The page entitled, **Change Licensee Main Office Address**, will be displayed. This page will include a statement that your request for a main office address change has been received by DRE and that your new address information will be posted to the Department's Licensing Database shortly.
6. Click on **Continue**. The page entitled, **Your Menu Options**, will be displayed. You are now successfully updated.