

ALSO BUSOP SEE MLS#

**Sold Off MLS Only**  
**\*C.A.R. PURCHASE CONTRACT?**  
 YES  NO

**STATUS (R) Choose One**  COMING SOON  ACTIVE  SOLD OFF MLS\*

**OFFICE ID (R)**

**AGENT ID (R)**

**CO-OFFICE ID**

**CO-AGENT ID**

**PROPERTY SUBTYPE (R) Choose One**

- HOTEL-MOTEL  MANUFACTURING  OFFICE  RETAIL  OTHER
- INDUSTRIAL  MIXED USE  RESEARCH & DEVELOPMENT  WHOLESALE

**LISTING PRICE (R)**

- /MO  /SF/YR  /SF/WK  /AC/WK  /AC/YR
- /SF/MO  /YR  /WK  /AC/MO

**ON-MARKET DATE (R)**

**LISTING DATE (R)**

**EXPIRATION DATE (R)**

**LISTING AGREEMENT (R) Choose One**

- SELLER RESERVED  EXCLUSIVE RIGHT TO LEASE
- EXCLUSIVE RIGHT TO SELL  NET  OPEN

**COUNTY (R)**

**APN (R) Limit 30 Char**

**STREET # (R) Limit 6 Num**

**MODIFIER, Limit 8 Char**

**DIRECTION (Select One)**

- EAST  NORTHEAST  SOUTH  SOUTHWEST
- NORTH  NORTHWEST  SOUTHEAST  WEST

**STREET NAME (R) Limit 30 Char**

**UNIT #**

**SUFFIX (R) Select One**

- NONE  CIRCLE  CREEK  HIGHWAY  KEY  LOOP  PASSAGE  RIDGE  SQUARE  VIEW
- ALLEY  COMMON  DRIVE  HILLS  KEYS  MEADOW  PLACE  ROAD  STREET  VILLAGE
- AVENUE  CORNER  GLEN  ISLAND  KNOLLS  PARK  PLAZA  ROW  TERRACE  VISTA
- BOULEVARD  COURSE  GROVE  ISLE  LANDING  PARKWAY  POINT  RUN  TRAIL  WALK
- CANYON  COURT  HARBOR  JUNCTION  LANE  PASS  RANCH  SHORES  VALLEY  WAY
- CENTER  COVE  HEIGHTS

**POST DIRECTION (Select One)**

- EAST  NORTHEAST  SOUTH  SOUTHWEST
- NORTH  NORTHWEST  WEST  SOUTHEAST

**CITY (R), Limit 20 Char**

**ZIP (R) Limit 5 Num**

**ZIP PLUS 4, Limit 4**

**CROSS STREET (R)**

**AREA/DISTRICT (R)**

**COUNTY USE CODE**

**SUBDIVISION**

**ZONING**

**UNIT/BLOCK/LOT (The Sea Ranch Only)**

**ROAD FRONTAGE** Up to 4 entries allowed

- ALLEY  FREEWAY EXPOSURE  HIGHWAY FRONTAGE  STATE HIGHWAY  SEE REMARKS
- CITY STREET  FREEWAY FRONTAGE  IS ACCESSIBLE  UNIMPROVED
- COUNTRY ROAD  HIGHWAY EXPOSURE  PRIVATE ROAD  OTHER

**LOCATION** Up to 8 entries allowed

- AIRPORT NEARBY  FREEWAY NEARBY  MALL  RESTAURANT NEARBY  SEE REMARKS
- ALLEY  HOSPITAL NEARBY  NEIGHBORHOOD  SHOPPING NEARBY
- BART NEARBY  HOTEL/MOTEL NEARBY  PROFESSIONAL COMPLEX  STRIP CENTER
- BUSINESS PARK  INDUSTRIAL AREA  PUBLIC TRANSPORTATION NEARBY  WAREHOUSE
- DOWNTOWN  LIGHT RAIL NEARBY  RAILROAD SPUR  OTHER

**PUBLISH TO INTERNET (R)**

- YES  NO

SHOW ADDRESS TO PUBLIC (R)

YES  NO

DISPLAY AVM ON INTERNET (R)

YES  NO

PRIMARY SHOWING CONTACT TYPE (R) Choose One

AGENT  OWNER  VACANT  
 CARETAKER  PROPERTY MANAGER  OTHER  
 LISTING OFFICE  TENANT

PRIMARY SHOWING CONTACT NAME (R)

PRIMARY SHOWING CONTACT PHONE (R)

 -  - 

EXT

SECONDARY SHOWING CONTACT TYPE\*

AGENT  OWNER  VACANT  
 CARETAKER  PROPERTY MANAGER  OTHER  
 LISTING OFFICE  TENANT

SECONDARY SHOWING CONTACT NAME

SECONDARY SHOWING CONTACT PHONE

 -  - 

EXT

\*Secondary contact name and phone required if a contact type is selected

PROPERTY MANAGER NAME

PROPERTY MANAGER PHONE

 -  - 

MAJOR TENANT PHONE

 -  - 

EXT

SHOWING INSTRUCTIONS (R) Up to 8 entries allowed

24-HOURS NOTICE  DO NOT SHOW  LEAVE CARD  SURVEILLANCE EQUIPMENT IN USE  
 APPOINTMENT ONLY  GATE CODE PROVIDED  NO PHOTOS ALLOWED  TEXT SHOWING CONTACT  
 CALL 1<sup>ST</sup> LOCKBOX  GATE CODE-CLA  PETS-SEE CONFIDENTIAL REMARKS  VACANT  
 CALL SHOWING CONTACT  GO DIRECTLY  RESTRICTED HOURS  VACANT W/LOCKBOX  
 DO NOT DISTURB EMPLOYEES  IBOX-SPECIAL CODE  SECURITY SYSTEM  OTHER  
 DO NOT GO DIRECT  KEY IN OFFICE  SUPRA IBOX  SEE REMARKS

LOCKBOX LOCATION (R) 60 Characters Maximum

DIRECTIONS TO PROPERTY (R) 500 Characters Maximum

OCCUPANT TYPE (R)

OWNER  TENANT  VACANT

APPROX SQFT

SQFT SOURCE Choose One

AGAINST CO. POLICY  ASSESSOR AUTO-FILL  GRAPHIC ARTIST  NOT VERIFIED  
 APPRAISER  BROKER  HOUSING COMMUNITY DEVELOPMENT  OWNER  
 ARCHITECT  BUILDER  MEASURED BY AGENT  VERIFIED  
 ASSESSOR AGENT-FILL  CONDO MAP  NOT AVAILABLE

LOT SIZE

LOT SIZE SOURCE Choose One

AGAINST CO. POLICY  ASSESSOR AUTO-FILL  NOT AVAILABLE  
 APPRAISER  BUILDER  NOT VERIFIED  
 ARCHITECT  GRAPHIC ARTIST  OWNER  
 ASSESSOR AGENT-FILL  MEASURED BY AGENT  VERIFIED

SQFT  ACRES

YEAR BUILT

OR  AGAINST CO. POLICY  BUILD TO SUIT  COMPLETED NEVER OCCUPIED  NEW  UNDER CONSTRUCTION  UNKNOW

YEAR BUILT SOURCE (R)

APPRAISER  ASSESSOR AGENT-FILL  ASSESSOR AUTO-FILL  BUILDER  OWNER  OTHER

\*Year built source required if year built entered

STORIES

LEVELS Up to 2 entries allowed

BASEMENT  HIGH RISE  MEZZANINE  TRI LEVEL  OTHER  SEE REMARKS

PROPERTY CONDITION Up to 6 entries allowed

EXTERIOR-EXCELLENT  FIXER  INTERIOR-VERY GOOD  VARIES BY UNIT  YARD GRAVEL  
 EXTERIOR-FAIR  INTERIOR-EXCELLENT  NEW CONSTRUCTION  YARD ACCESSIBLE  YARD PAVED  
 EXTERIOR-GOOD  INTERIOR-FAIR  UNDER CONSTRUCTION  YARD DIRT  SEE REMARKS  
 EXTERIOR-VERY GOOD  INTERIOR-GOOD  UPDATED/REMODELED  YARD FENCED

**PRIVATE REMARKS** 1,300 Characters Maximum **Note: Mixed case required**

**PUBLIC REMARKS** 2,500 Characters Maximum **Note: Mixed case required**

**PERCENT OFFICE** \_\_\_\_\_ %     
 **# OF RESTROOMS** \_\_\_\_\_     
 **# OF TRUCK DOORS** \_\_\_\_\_  
**# OF TENANTS** \_\_\_\_\_     
 **ANCHORS CO TENANTS** \_\_\_\_\_  
**# OF ELEVATORS** \_\_\_\_\_     
 **# OF FLOORS** \_\_\_\_\_     
 **# OF BUILDINGS** \_\_\_\_\_  
**# OF OFFICES** \_\_\_\_\_

**BUILDING FEATURES** Up to 18 entries allowed

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> 1 RESTROOM PER UNIT    | <input type="checkbox"/> FRONT SIGN                    | <input type="checkbox"/> MEETING FACILITIES        | <input type="checkbox"/> SHOWROOM                   |
| <input type="checkbox"/> 12 TO 18 FT CEILINGS   | <input type="checkbox"/> GAS PUMP                      | <input type="checkbox"/> MULTI-WIRE                | <input type="checkbox"/> SKYLIGHT(S)                |
| <input type="checkbox"/> BASEMENT               | <input type="checkbox"/> GAS TANK                      | <input type="checkbox"/> MULTIPLE TENANT BUILDING  | <input type="checkbox"/> SOME FURNISHED UNITS       |
| <input type="checkbox"/> BEAM AND POST CEILINGS | <input type="checkbox"/> HOOD SYSTEM                   | <input type="checkbox"/> OTHER RESTROOM FACILITIES | <input type="checkbox"/> SPRINKLER SYSTEM LANDSCAPE |
| <input type="checkbox"/> CAFETERIA              | <input type="checkbox"/> HYDRANT(S)                    | <input type="checkbox"/> OVER 18 FT CEILINGS       | <input type="checkbox"/> SPRINKLER SYSTEM LAWN      |
| <input type="checkbox"/> CLEAR SPAN CEILINGS    | <input type="checkbox"/> INDIVIDUAL THERMOSTAT CONTROL | <input type="checkbox"/> PATIO                     | <input type="checkbox"/> SUSPENDED CEILINGS         |
| <input type="checkbox"/> COLD STORAGE           | <input type="checkbox"/> INTERCOM                      | <input type="checkbox"/> POLE SIGN                 | <input type="checkbox"/> TRADE FIXTURES             |
| <input type="checkbox"/> CONFERENCE ROOM        | <input type="checkbox"/> KITCHEN FACILITIES            | <input type="checkbox"/> RECEPTION AREA            | <input type="checkbox"/> UNDER 12 FT CEILINGS       |
| <input type="checkbox"/> CONTROL ROOM           | <input type="checkbox"/> LANDSCAPING                   | <input type="checkbox"/> RECREATION FACILITY       | <input type="checkbox"/> VARIES BY UNIT             |
| <input type="checkbox"/> DISPLAY WINDOW         | <input type="checkbox"/> LIVING AREA IN BUILDING       | <input type="checkbox"/> REFRIGERATION             | <input type="checkbox"/> WASHER/DRYER LEASED        |
| <input type="checkbox"/> DUMPSTER               | <input type="checkbox"/> LOW-FLOW SHOWER(S)            | <input type="checkbox"/> RESTROOM(S)-PRIVATE       | <input type="checkbox"/> WASHER/DRYER OWNED         |
| <input type="checkbox"/> ELEVATOR(S)            | <input type="checkbox"/> LOW-FLOW TOILET(S)            | <input type="checkbox"/> RESTROOM(S)-PUBLIC        |   |
| <input type="checkbox"/> ESCALATOR(S)           | <input type="checkbox"/> MAJOR TENANT                  | <input type="checkbox"/> ROOF SIGN                 |   |
| <input type="checkbox"/> EXTRA STORAGE          | <input type="checkbox"/> MANAGER'S OFFICE              | <input type="checkbox"/> SERVER ROOM               |   |

**MINIMUM AVAILABLE SQFT** \_\_\_\_\_     
 **FLOOR #** \_\_\_\_\_     
 **DOCK DOORS** \_\_\_\_\_  
**MAXIMUM AVAILABLE SQFT** \_\_\_\_\_

**WALLS** Up to 3 entries allowed

- |   |                                  |                                    |                                     |                                |
|---|----------------------------------|------------------------------------|-------------------------------------|--------------------------------|
| <input type="checkbox"/> COMMON WALL    | <input type="checkbox"/> METAL   | <input type="checkbox"/> PLASTER   | <input type="checkbox"/> UNFINISHED | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> CONCRETE BLOCK | <input type="checkbox"/> paneled | <input type="checkbox"/> SHEETROCK | <input type="checkbox"/> WOOD       |                                |

**STRUCTURE** Up to 5 entries allowed

- |                                    |                                     |   |                                    |                                       |                                    |
|------------------------------------|-------------------------------------|---|------------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> APARTMENT | <input type="checkbox"/> DETACHED   | <input type="checkbox"/> MALL                   | <input type="checkbox"/> MIXED USE | <input type="checkbox"/> RETAIL       | <input type="checkbox"/> WAREHOUSE |
| <input type="checkbox"/> ATTACHED  | <input type="checkbox"/> INDUSTRIAL | <input type="checkbox"/> MANUFACTURING FACILITY | <input type="checkbox"/> OFFICE    | <input type="checkbox"/> STRIP CENTER | <input type="checkbox"/> OTHER     |

**TENANT SQFT** \_\_\_\_\_

**LOADING** Up to 8 entries allowed

- |   |   |  |   |                                      |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> 12' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE 17'-20'  | <input type="checkbox"/> DEPRESSED         | <input type="checkbox"/> LOAD LEVELER         | <input type="checkbox"/> WATERFRONT  |
| <input type="checkbox"/> 14' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE 8'-12'   | <input type="checkbox"/> DOCK-BAY          | <input type="checkbox"/> OFF STREET           | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> 16' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE OVER 20' | <input type="checkbox"/> DRIVE-IN          | <input type="checkbox"/> OVERHEAD CRANE       | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> ADJUSTABLE HEIGHT DOCK | <input type="checkbox"/> CLEARANCE UNDER 8' | <input type="checkbox"/> FLUSH             | <input type="checkbox"/> RAILROAD/SPUR ACCESS | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ALLEY                  | <input type="checkbox"/> CONVEYOR SYSTEM    | <input type="checkbox"/> FREIGHT ELEVATOR  | <input type="checkbox"/> STATIONARY DOCK      |                                      |
| <input type="checkbox"/> CLEARANCE 13'-16'      | <input type="checkbox"/> COVERED            | <input type="checkbox"/> GROUND LEVEL DOCK | <input type="checkbox"/> TRUCK DOOR           |                                      |

**FURNISHED**     FURNISHED     NEGOTIABLE     PARTIALLY     UNFURNISHED

**LOAD FACTOR** \_\_\_\_\_    **COMMERCIAL CONDO**     NO     YES

**BUSINESS TYPE** Up to 5 entries allowed

- |  |  |   |   |  |
|--|--|---|---|--|
| <input type="checkbox"/> AUTO DEALER           | <input type="checkbox"/> CLEANING/LAUNDRY  | <input type="checkbox"/> FAST FOOD            | <input type="checkbox"/> MEATS            | <input type="checkbox"/> RESTAURANT      |
| <input type="checkbox"/> AUTO SERVICE          | <input type="checkbox"/> COMMERCIAL        | <input type="checkbox"/> FLORIST              | <input type="checkbox"/> MEDICAL          | <input type="checkbox"/> SERVICE STATION |
| <input type="checkbox"/> BAKERY                | <input type="checkbox"/> CONVALESCENT      | <input type="checkbox"/> FURNITURE            | <input type="checkbox"/> MOBILE HOME PARK | <input type="checkbox"/> SMOKE SHOP      |
| <input type="checkbox"/> BAR/TAVERN/LOUNGE     | <input type="checkbox"/> CONVENIENCE STORE | <input type="checkbox"/> GIFT/BOUTIQUE        | <input type="checkbox"/> NURSERY          | <input type="checkbox"/> STORAGE         |
| <input type="checkbox"/> BARBER/BEAUTY         | <input type="checkbox"/> DELI              | <input type="checkbox"/> GROCERY              | <input type="checkbox"/> PET SHOP         | <input type="checkbox"/> STORAGE TANK    |
| <input type="checkbox"/> BED & BREAKFAST       | <input type="checkbox"/> DENTAL            | <input type="checkbox"/> HARDWARE             | <input type="checkbox"/> PRINTING         | <input type="checkbox"/> WHOLESALE       |
| <input type="checkbox"/> BOOKS/CARD/STATIONARY | <input type="checkbox"/> DISPENSARY        | <input type="checkbox"/> PROFESSIONAL SERVICE | <input type="checkbox"/> WINERY           | <input type="checkbox"/> OTHER           |
| <input type="checkbox"/> DRUGSTORE             | <input type="checkbox"/> LAUNDROMAT        | <input type="checkbox"/> RECREATION           | <input type="checkbox"/> CAR WASH         |  |
| <input type="checkbox"/> CATERING              | <input type="checkbox"/> EDUCATION/SCHOOL  | <input type="checkbox"/> LIQUOR STORE         | <input type="checkbox"/> RELIGIOUS        |  |

**DAILY TRAFFIC** Up to 1 entry allowed

- |                                  |                                  |                                 |                                  |                                  |                                  |
|----------------------------------|----------------------------------|---------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> 0-1K    | <input type="checkbox"/> 16K-20K | <input type="checkbox"/> 2K-5K  | <input type="checkbox"/> 41K-50K | <input type="checkbox"/> 61K-70K | <input type="checkbox"/> 71K-80K |
| <input type="checkbox"/> 11K-15K | <input type="checkbox"/> 21K-30K | <input type="checkbox"/> 31-40K | <input type="checkbox"/> 51K-60K | <input type="checkbox"/> 6K-10K  | <input type="checkbox"/> 81K+    |

**DAILY TRAFFIC SOURCE\*** \_\_\_\_\_  
*\*Daily traffic source required if daily traffic is selected*

**CURRENT USE** Up to 4 entries allowed

- |  |  |   |                                      |   |                                |
|--|--|---|--------------------------------------|---|--------------------------------|
| <input type="checkbox"/> HEAVY INDUSTRIAL    | <input type="checkbox"/> LIGHT MANUFACTURING | <input type="checkbox"/> MIXED USE              | <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> HEAVY MANUFACTURING | <input type="checkbox"/> LIVE WORK           | <input type="checkbox"/> OFFICE                 | <input type="checkbox"/> RESTAURANT  | <input type="checkbox"/> WAREHOUSE      |                                |
| <input type="checkbox"/> LIGHT INDUSTRIAL    | <input type="checkbox"/> MARINE INDUSTRIAL   | <input type="checkbox"/> RESEARCH & DEVELOPMENT | <input type="checkbox"/> RETAIL      | <input type="checkbox"/> NONE           |                                |

**YEAR RENOVATED** \_\_\_\_\_    **SIGNS**     NO     YES    **SMOKING**     NEGOTIABLE     NO     YES

**FLOORING** Up to 8 entries allowed

- |   |  |                                   |   |   |   |
|---|--|-----------------------------------|---|---|---|
| <input type="checkbox"/> BRICK              | <input type="checkbox"/> CONCRETE      | <input type="checkbox"/> LINOLEUM | <input type="checkbox"/> UNFINISHED     | <input type="checkbox"/> WOOD           | <input type="checkbox"/> SEE REMARKS        |
| <input type="checkbox"/> CARPET             | <input type="checkbox"/> CONCRETE SLAB | <input type="checkbox"/> MARBLE   | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> WOOD SUB-FLOOR | <input type="checkbox"/> LUXURY VINYL PLANK |
| <input type="checkbox"/> COMBO OF MATERIALS | <input type="checkbox"/> HEAVY DUTY    | <input type="checkbox"/> TILE     | <input type="checkbox"/> VINYL          | <input type="checkbox"/> OTHER          |   |

**COOLING** Up to 5 entries allowed

- |   |   |  |   |                                      |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> CENTRAL            | <input type="checkbox"/> INDIVIDUAL AIR | <input type="checkbox"/> ROOF PACKAGE JOINT    | <input type="checkbox"/> WINDOW UNIT(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> DUCTLESS           | <input type="checkbox"/> MULTITYPE      | <input type="checkbox"/> ROOF PACKAGE SEPARATE | <input type="checkbox"/> ZONED AIR      |                                      |
| <input type="checkbox"/> EVAPORATIVE COOLER | <input type="checkbox"/> MULTIUNITS     | <input type="checkbox"/> VARIES BY UNIT        | <input type="checkbox"/> NONE           |                                      |
| <input type="checkbox"/> HEAT PUMP          | <input type="checkbox"/> MULTIZONE      | <input type="checkbox"/> WALL UNIT(S)          | <input type="checkbox"/> OTHER          |                                      |

**HEATING** Up to 8 entries allowed

- |   |   |                                       |  |   |                                      |
|---|---|---------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> BASEBOARD          | <input type="checkbox"/> FIREPLACE INSERT | <input type="checkbox"/> MULTIZONE    | <input type="checkbox"/> PROPANE STOVE         | <input type="checkbox"/> SOLAR W/BACKUP | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> BIO DIESEL FURNACE | <input type="checkbox"/> FLOOR FURNACE    | <input type="checkbox"/> NATURAL GAS  | <input type="checkbox"/> RADIANT               | <input type="checkbox"/> STEAM          | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CENTRAL            | <input type="checkbox"/> GAS              | <input type="checkbox"/> NO HEAT      | <input type="checkbox"/> RADIANT FLOOR         | <input type="checkbox"/> VARIES BY UNIT |                                      |
| <input type="checkbox"/> COMMON             | <input type="checkbox"/> HEAT PUMP        | <input type="checkbox"/> OIL          | <input type="checkbox"/> ROOF PACKAGE JOINT    | <input type="checkbox"/> WALL FURNACE   |                                      |
| <input type="checkbox"/> DUCTLESS           | <input type="checkbox"/> MULTITYPE        | <input type="checkbox"/> PELLET STOVE | <input type="checkbox"/> ROOD PACKAGE SEPARATE | <input type="checkbox"/> WOOD STOVE     |                                      |
| <input type="checkbox"/> ELECTRIC           | <input type="checkbox"/> MULTIUNITS       | <input type="checkbox"/> PROPANE      | <input type="checkbox"/> SOLAR HEATING         | <input type="checkbox"/> ZONED HEAT     |                                      |

**CONSTRUCTION MATERIALS** Up to 10 entries allowed

- |                                       |   |                                  |                                  |                                      |
|---------------------------------------|---|----------------------------------|----------------------------------|--------------------------------------|
| <input type="checkbox"/> BLOCK        | <input type="checkbox"/> FIBER CEMENT       | <input type="checkbox"/> LOG     | <input type="checkbox"/> TILT-UP | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> BRICK        | <input type="checkbox"/> FRAME              | <input type="checkbox"/> MASONRY | <input type="checkbox"/> STEEL   | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> BRICK VENEER | <input type="checkbox"/> GLASS              | <input type="checkbox"/> METAL   | <input type="checkbox"/> STONE   |                                      |
| <input type="checkbox"/> CONCRETE     | <input type="checkbox"/> GLASS CURTAIN WALL | <input type="checkbox"/> STUCCO  | <input type="checkbox"/> WOOD    |                                      |

**FOUNDATION** Up to 5 entries allowed

- |                                       |  |   |   |                                      |
|---------------------------------------|--|---|---|--------------------------------------|
| <input type="checkbox"/> BLOCK        | <input type="checkbox"/> COMBINATION   | <input type="checkbox"/> CONCRETE PERIMETER | <input type="checkbox"/> PILLAR/POST/PIER | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> BRICK/MORTAR | <input type="checkbox"/> CONCRETE      | <input type="checkbox"/> MASONRY PERIMETER  | <input type="checkbox"/> RAISED           | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> CAPPED BRICK | <input type="checkbox"/> CONCRETE GRID | <input type="checkbox"/> PILING             | <input type="checkbox"/> SLAB             | <input type="checkbox"/> SEE REMARKS |

**ROOF** Up to 3 entries allowed

- |                                      |                                  |                                  |                                     |                                      |
|--------------------------------------|----------------------------------|----------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> CEMENT      | <input type="checkbox"/> FOAM    | <input type="checkbox"/> ROCK    | <input type="checkbox"/> SLATE      | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> COMPOSITION | <input type="checkbox"/> MANSARD | <input type="checkbox"/> SHAKE   | <input type="checkbox"/> TAR/GRAVEL | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> FLAT        | <input type="checkbox"/> METAL   | <input type="checkbox"/> SHINGLE | <input type="checkbox"/> TILE       |                                      |

**ACCESSIBILITY FEATURES** Up to 6 entries allowed

- |  |   |  |  |                                      |
|--|---|--|--|--------------------------------------|
| <input type="checkbox"/> ACCESSIBLE APPROACH WITH RAMP | <input type="checkbox"/> ACCESSIBLE KITCHEN | <input type="checkbox"/> LOWERED SWITCH(S) | <input type="checkbox"/> VARIES BY UNIT    | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ACCESSIBLE BATHROOM(S)        | <input type="checkbox"/> FLASHING WARNINGS  | <input type="checkbox"/> PARKING           | <input type="checkbox"/> WHEELCHAIR ACCESS |                                      |
| <input type="checkbox"/> ACCESSIBLE DOORS              | <input type="checkbox"/> GRAB BARS          | <input type="checkbox"/> ROLL-IN SHOWER    | <input type="checkbox"/> NONE              |                                      |
| <input type="checkbox"/> ACCESSIBLE ELEVATOR INSTALLED | <input type="checkbox"/> KITCHEN CABINETS   | <input type="checkbox"/> SHOWER(S)         | <input type="checkbox"/> OTHER             |                                      |

**WINDOW FEATURES** Up to 5 entries allowed

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> CAULKED/SEALED    | <input type="checkbox"/> LOW E GLASS FULL    | <input type="checkbox"/> STORM WINDOWS       | <input type="checkbox"/> WEATHER STRIPPED |
| <input type="checkbox"/> DUAL PANE FULL    | <input type="checkbox"/> LOW E GLASS PARTIAL | <input type="checkbox"/> TRIPLE PANE FULL    | <input type="checkbox"/> WINDOW COVERINGS |
| <input type="checkbox"/> DUAL PANE PARTIAL | <input type="checkbox"/> SOLAR SCREENS       | <input type="checkbox"/> TRIPLE PANE PARTIAL | <input type="checkbox"/> WINDOW SCREENS   |

**UTILITIES** Up to 7 entries allowed

- |  |   |  |  |                                  |
|--|---|--|--|----------------------------------|
| <input type="checkbox"/> ABOVE GROUND        | <input type="checkbox"/> CABLE CONNECTED    | <input type="checkbox"/> PRIMARY GAS METER     | <input type="checkbox"/> SEPARATE WATER METER  | <input type="checkbox"/> NONE    |
| <input type="checkbox"/> PRIMARY WATER METER | <input type="checkbox"/> TELEPHONE          | <input type="checkbox"/> VARIES BY UNIT        | <input type="checkbox"/> TELEPHONE SWITCH      | <input type="checkbox"/> OTHER   |
| <input type="checkbox"/> BATTERY BACKUP      | <input type="checkbox"/> DSL AVAILABLE      | <input type="checkbox"/> NATURAL GAS CONNECTED | <input type="checkbox"/> SEWER CONNECTED       | <input type="checkbox"/> PROPANE |
| <input type="checkbox"/> CABLE AVAILABLE     | <input type="checkbox"/> INTERNET AVAILABLE | <input type="checkbox"/> SEPARATE GAS METER    | <input type="checkbox"/> UNDERGROUND UTILITIES |                                  |

**ELECTRIC** Up to 5 entries allowed

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> 1 PHASE         | <input type="checkbox"/> 200 to 400 AMP SERVICE | <input type="checkbox"/> 440 VOLTS              | <input type="checkbox"/> SEPARATE ELECTRIC METER |
| <input type="checkbox"/> 100 AMP SERVICE | <input type="checkbox"/> 220 VOLTS              | <input type="checkbox"/> 60-AMP SERVICE         |  |
| <input type="checkbox"/> 150 AMP SERVICE | <input type="checkbox"/> 3 PHASE                | <input type="checkbox"/> 880 VOLTS              |  |
| <input type="checkbox"/> 2 PHASE         | <input type="checkbox"/> 400+ AMP SERVICE       | <input type="checkbox"/> PRIMARY ELECTRIC METER |  |

**WATER SOURCE** Up to 3 entries allowed

- |  |  |   |  |   |                                      |
|--|--|---|--|---|--------------------------------------|
| <input type="checkbox"/> ABANDONED WELL      | <input type="checkbox"/> METER AVAILABLE | <input type="checkbox"/> METER REQUIRED | <input type="checkbox"/> SHARED WELL         | <input type="checkbox"/> UNTREATED      | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> FILTERED            | <input type="checkbox"/> METER ON SITE   | <input type="checkbox"/> PRIVATE        | <input type="checkbox"/> STORAGE TANK        | <input type="checkbox"/> WATER DISTRICT | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER PAID      | <input type="checkbox"/> PUBLIC         | <input type="checkbox"/> TREATMENT EQUIPMENT | <input type="checkbox"/> WELL           | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> MUTUAL WATER        |  |   |  |   |                                      |

**SEWER** Up to 5 entries allowed

- |  |  |   |  |                               |
|--|--|---|--|-------------------------------|
| <input type="checkbox"/> ENGINEERED SEPTIC | <input type="checkbox"/> PRIVATE SEWER | <input type="checkbox"/> SEPTIC CONNECTED | <input type="checkbox"/> SEPTIC SYSTEM | <input type="checkbox"/> NONE |
| <input type="checkbox"/> HOLDING TANK      | <input type="checkbox"/> PUBLIC SEWER  | <input type="checkbox"/> SEPTIC PUMP      | <input type="checkbox"/> OTHER         |                               |

**SECURITY FEATURES** Up to 8 entries allowed

- |  |  |   |  |   |
|--|--|---|--|---|
| <input type="checkbox"/> FIRE ALARM              | <input type="checkbox"/> PANIC ALARM     | <input type="checkbox"/> SECURITY PATROL          | <input type="checkbox"/> UNGUARDED GATE              | <input type="checkbox"/> WINDOW SECURITY BARS |
| <input type="checkbox"/> FIRE ESCAPE             | <input type="checkbox"/> SECURED ACCESS  | <input type="checkbox"/> SECURITY SYSTEM LEASED   | <input type="checkbox"/> VARIES BY UNIT              | <input type="checkbox"/> OTHER                |
| <input type="checkbox"/> FIRE EXTINGUISHER       | <input type="checkbox"/> SECURITY FENCE  | <input type="checkbox"/> SECURITY SYSTEM OWNED    | <input type="checkbox"/> VAULT                       | <input type="checkbox"/> SEE REMARKS          |
| <input type="checkbox"/> FIRE SUPPRESSION SYSTEM | <input type="checkbox"/> SECURITY GATE   | <input type="checkbox"/> SECURITY SYSTEM PREWIRED | <input type="checkbox"/> VIDEO SYSTEM                |   |
| <input type="checkbox"/> GUARDED GATE            | <input type="checkbox"/> SECURITY LIGHTS | <input type="checkbox"/> SMOKE DETECTOR           | <input type="checkbox"/> WINDOW BARS W/QUICK RELEASE |   |

**TOTAL PARKING SPACES** \_\_\_\_\_

**PARKING AVAILABLE**  Negotiable

**PARKING CLEARANCE HEIGHT (IN)** \_\_\_\_\_

**PARKING RATIO** \_\_\_\_\_

 No  Yes

**PARKING CLEARANCE HEIGHT (FT)** \_\_\_\_\_

**PARKING FEATURES** Up to 8 entries allowed

- |   |  |  |  |                                      |
|---|--|--|--|--------------------------------------|
| <input type="checkbox"/> CARPORT                    | <input type="checkbox"/> ELECTRIC GATE       | <input type="checkbox"/> LIGHTED             | <input type="checkbox"/> PRIVATE         | <input type="checkbox"/> UNDERGROUND |
| <input type="checkbox"/> CLASS A GARAGE             | <input type="checkbox"/> EV CHARGING         | <input type="checkbox"/> METERED             | <input type="checkbox"/> PUBLIC          | <input type="checkbox"/> VALET       |
| <input type="checkbox"/> COMMERCIAL VEHICLE ALLOWED | <input type="checkbox"/> EXCLUSIVE           | <input type="checkbox"/> OFFSITE             | <input type="checkbox"/> SECURED         | <input type="checkbox"/> VISITOR     |
| <input type="checkbox"/> COMMON AREA ASSIGNED       | <input type="checkbox"/> FENCED              | <input type="checkbox"/> OPEN                | <input type="checkbox"/> SPACES PER SQFT | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> COMMON AREA SHARED         | <input type="checkbox"/> GARAGE              | <input type="checkbox"/> PARKING LOT 1 BLOCK | <input type="checkbox"/> STREET          | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> COVERED                    | <input type="checkbox"/> LEASED PARKING AREA | <input type="checkbox"/> PERMIT REQUIRED     | <input type="checkbox"/> UNCOVERED       | <input type="checkbox"/> SEE REMARKS |

**LOT FEATURES** Up to 12 entries allowed

- |   |   |   |   |   |                                      |
|---|---|---|---|---|--------------------------------------|
| <input type="checkbox"/> AUTO SPRINKLER F&R   | <input type="checkbox"/> CURB(S)          | <input type="checkbox"/> GRASS PAINTED    | <input type="checkbox"/> MANUAL SPRINKLER F&R   | <input type="checkbox"/> PRIVATE              | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> AUTO SPRINKLER FRONT | <input type="checkbox"/> CURBS/GUTTERS    | <input type="checkbox"/> GREENBELT        | <input type="checkbox"/> MANUAL SPRINKLER FRONT | <input type="checkbox"/> SIDEWALK             | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> AUTO SPRINKLER REAR  | <input type="checkbox"/> DEAD END         | <input type="checkbox"/> LANDSCAPED BACK  | <input type="checkbox"/> MANUAL SPRINKLER REAR  | <input type="checkbox"/> SIDEWALK/CURB/GUTTER |                                      |
| <input type="checkbox"/> CORNER               | <input type="checkbox"/> FLAG LOT         | <input type="checkbox"/> LANDSCAPED FRONT | <input type="checkbox"/> MEADOW EAST            | <input type="checkbox"/> SPLIT POSSIBLE       |                                      |
| <input type="checkbox"/> COURT                | <input type="checkbox"/> GATED COMMUNITY  | <input type="checkbox"/> LANDSCAPED MISC  | <input type="checkbox"/> MEADOW WEST            | <input type="checkbox"/> STORM DRAIN          |                                      |
| <input type="checkbox"/> CUL-DE-SAC           | <input type="checkbox"/> GRASS ARTIFICIAL | <input type="checkbox"/> LOW MAINTENANCE  | <input type="checkbox"/> MID BLOCK              | <input type="checkbox"/> STREET LIGHTS        |                                      |

**TOPOGRAPHY** Up to 4 entries allowed

- |                                    |   |   |                                       |                                  |
|------------------------------------|---|---|---------------------------------------|----------------------------------|
| <input type="checkbox"/> COAST     | <input type="checkbox"/> HILLSIDE         | <input type="checkbox"/> LOT SLOPED       | <input type="checkbox"/> ROLLING      | <input type="checkbox"/> UPSLOPE |
| <input type="checkbox"/> DOWNSLOPE | <input type="checkbox"/> LEVEL            | <input type="checkbox"/> RIDGE            | <input type="checkbox"/> SOUTH SLOPED |                                  |
| <input type="checkbox"/> FOREST    | <input type="checkbox"/> LOT GRADE VARIES | <input type="checkbox"/> ROCK OUTCROPPING | <input type="checkbox"/> STEEP HILL   |                                  |

**IRRIGATION** Up to 4 entries allowed

- |   |  |   |   |                                    |                                      |
|---|--|---|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> AGRICULTURAL WELL    | <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER PAID       | <input type="checkbox"/> PUBLIC DISTRICT      | <input type="checkbox"/> SPRING(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> IRRIGATION AVAILABLE | <input type="checkbox"/> METER AVAILABLE     | <input type="checkbox"/> METER REQUIRED   | <input type="checkbox"/> RIPARIAN RIGHTS      | <input type="checkbox"/> NONE      |                                      |
| <input type="checkbox"/> IRRIGATION CONNECTED | <input type="checkbox"/> METER ON SITE       | <input type="checkbox"/> PRIVATE DISTRICT | <input type="checkbox"/> SHARES DOMESTIC WELL | <input type="checkbox"/> OTHER     |                                      |

**YARD SIZE** \_\_\_\_\_

**FRONTAGE TYPE** Up to 3 entries allowed

- |  |                                      |                                     |                                     |
|--|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> BAY/HARBOR              | <input type="checkbox"/> GOLF COURSE | <input type="checkbox"/> OCEANFRONT | <input type="checkbox"/> WATERFRONT |
| <input type="checkbox"/> BORDERS GOVERNMENT LAND | <input type="checkbox"/> LAKEFRONT   | <input type="checkbox"/> RIVER      |                                     |

**TOTAL UNITS** \_\_\_\_\_

**ENERGY EFFICIENT** Up to 10 entries allowed

- |                                       |                                  |   |                                     |                                     |                                       |
|---------------------------------------|----------------------------------|---|-------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> APPLIANCES   | <input type="checkbox"/> COOLING | <input type="checkbox"/> EXPOSURE/SHADE | <input type="checkbox"/> INSULATION | <input type="checkbox"/> ROOF       | <input type="checkbox"/> WATER HEATER |
| <input type="checkbox"/> CONSTRUCTION | <input type="checkbox"/> DOORS   | <input type="checkbox"/> HEATING        | <input type="checkbox"/> LIGHTING   | <input type="checkbox"/> THERMOSTAT | <input type="checkbox"/> WINDOWS      |

**GREEN BUILDING VERIFICATION TYPE** Up to 4 entries allowed

- |  |   |   |  |  |
|--|---|---|--|--|
| <input type="checkbox"/> ENERGY STAR CERTIFIED HOMES | <input type="checkbox"/> GREEN POINT            | <input type="checkbox"/> HERS INDEX SCORE | <input type="checkbox"/> LEED FOR HOMES      | <input type="checkbox"/> HOME PERFORMANCE WITH ENERGY STAR |
| <input type="checkbox"/> CERTIFIED PASSIVE HOUSE     | <input type="checkbox"/> HOME ENERGY SCORE      | <input type="checkbox"/> INDOOR AIRPLUS   | <input type="checkbox"/> PEARL CERTIFICATION | <input type="checkbox"/> PHIUS+                            |
| <input type="checkbox"/> WATERSENSE                  | <input type="checkbox"/> ZERO ENERGY READY HOME |   |  |  |

**SECURITY DEPOSIT** \$ \_\_\_\_\_

**LEASE DEPOSIT** \$ \_\_\_\_\_

**RENTABLE**  NO  YES

**MINIMUM LEASE (YRS)** \_\_\_\_\_

**MINIMUM RENT PERIOD** \_\_\_\_\_

**MAXIMUM LEASE (YRS)** \_\_\_\_\_

**MAXIMUM RENT PERIOD** \_\_\_\_\_

**OWNER PAYS** Up to 9 entries allowed

- ADVERTISING LICENSE PERMIT     CONTRACT SERVICES     MANAGEMENT     SUPPLIES     SEE REMARKS  
 COMMON AREA MAINTENANCE     GROUNDS CARE     POOL MAINTENANCE     OTHER

**LEASE INCLUDES** Up to 6 entries allowed

- BUILDING ONLY     EQUIPMENT     INVENTORY     LEASEHOLD IMPROVEMENTS     SECURITY SERVICE     NONE  
 BUILDING/LAND     FURNITURE     LAND ONLY     PERSONAL PROPERTY     SPACE PLANNING     OTHER

**LEASE TERM** Up to 1 entry allowed

- 1 YEAR     2 YEARS     5 YEARS     MONTH TO MONTH     RENEWAL OPTION     OTHER  
 11-15 YEARS     3 YEARS     6-10 YEARS     NEGOTIABLE     SUBLEASE  
 16+ YEARS     4 YEARS     COMMON AREA MAINTENANCE     PURCHASE OPTION     NONE

**LEASE INFO** Up to 4 entries allowed

- CPI ESCALATION     FULL SERVICE     NET     PERCENTAGE     SUBLEASE     OTHER  
 FIXED     GROSS     NN     PURCHASE OPTION AVAILABLE     TAX INCREASE ESC  
 FIXED +% GROSS     GROUND ONLY     NNN     SECURITY DEPOSIT REQUIRED     NONE

**LESSOR PAYS (MAXIMUM 200 CHARACTERS)**

**LESSEE PAYS (MAXIMUM 200 CHARACTERS)**

**EXISTING LEASE TYPE** Up to 3 entries allowed

- COPY OF AGREEMENT AVAILABLE     FULL     NET     OPERATING EXPENSE ADJUSTMENT     OTHER  
 COST OF LIVING ADJUSTMENT     GROSS     NN     ORAL     SEE REMARKS  
 CPI ADJUSTMENT     LEASE AVAILABLE     NNN     PERCENTAGE

**OPERATING EXPENSE INCLUDES** Up to 10 entries allowed

- EMPLOYEE(S) SALARY     MAINTENANCE GROUNDS     MANAGEMENT FEE     SALARY OWNER     UTILITIES     OTHER  
 INSURANCE     MAINTENANCE STRUCTURE     PROPERTY TAX     SECURITY     VACANCY ALLOWANCE

**TENANT PAYS** Up to 10 entries allowed

- COMMON AREA MAINTENANCE     GROUNDS CARE     MAINTENANCE     TRASH COLLECTION     OTHER  
 DUES/FEES     INDIVIDUAL METERS     POOL MAINTENANCE     VARIES BY UNIT     SEE REMARKS  
 ELECTRICITY     INSURANCE     SEWER     WATER  
 GAS     JANITORIAL SERVICES     TAXES     NONE

**TYPES OF LEASE(S)** Up to 2 entries allowed

- GROUND     NET     NNN     SUBLEASE  
 INCREASE CLAUSES     NN     PERCENTAGE

**POSSESSION (R)** Up to 2 entries allowed

- CLOSE OF ESCROW     NEGOTIABLE     SUBJECT TO TENANT RIGHTS     SEE REMARKS  
 IMMEDIATE     RENTAL AGREEMENT     OTHER

**HEIGHT LIMIT** Up to 1 entry allowed

- 16     20     24     35     UNKNOWN     OTHER

**SPECIAL ZONES (R)** Up to 4 entries allowed

- AGRICULTURAL     FLOOD INSURANCE REQUIRED     HILLSIDE     REDEVELOPMENT AREA     SEISMIC ZONE 4  
 CDF REGS     FLOOD ZONE     HISTORICAL     SCENIC CORRIDOR     SPECIAL STUDY ZONE  
 COASTAL ZONE     GEOTHERMAL     NOT MAPPED     SEE ATTACHED DOCS     UNKNOWN  
 FIRE ZONE     HAZARDOUS WASTE AREA     OPEN SPACE CORRIDOR     SEISMIC HAZARD ZONE     OTHER  
 AGRICULTURE PRESERVE

**BUILDING NAME**

**DISCLOSURES/DOCUMENTS** Up to 10 entries allowed

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> ADA CERTIFICATION             | <input type="checkbox"/> ENVIRONMENTAL HAZARDS REPORT        | <input type="checkbox"/> OWNER ASSOCIATION MANDATORY   | <input type="checkbox"/> ROOM/ADDITIONAL BUILDINGS |
| <input type="checkbox"/> ADDITIONAL PROPERTY AVAILABLE | <input type="checkbox"/> ESTOPPEL CERTIFICATE                | <input type="checkbox"/> PEST CONTROL REPORT AVAILABLE | <input type="checkbox"/> SEWER OR SEPTIC REPORT    |
| <input type="checkbox"/> AIRPORT DISCLOSURE            | <input type="checkbox"/> EXPENSES AVAILABLE                  | <input type="checkbox"/> POOL REPORT                   | <input type="checkbox"/> SIGN CONTROL              |
| <input type="checkbox"/> ASBESTOS REPORT               | <input type="checkbox"/> FIREPLACE INSPECTION                | <input type="checkbox"/> POSSIBLE SPLIT                | <input type="checkbox"/> SOILS REPORT              |
| <input type="checkbox"/> BLUEPRINTS AVAILABLE          | <input type="checkbox"/> FLOOD CONTROL AREA                  | <input type="checkbox"/> POTENTIAL REZONE              | <input type="checkbox"/> SPECIAL PERMITS REQUIRED  |
| <input type="checkbox"/> BUSINESS OPPORTUNITY FOR SALE | <input type="checkbox"/> FURNACE INSPECTION                  | <input type="checkbox"/> PRELIMINARY TITLE REPORT      | <input type="checkbox"/> SPECIAL STUDY AREA        |
| <input type="checkbox"/> CC&RS                         | <input type="checkbox"/> GEOLOGICAL REPORT                   | <input type="checkbox"/> PROPERTY INSPECTION           | <input type="checkbox"/> STRUCTURAL/ENG REPORT     |
| <input type="checkbox"/> DRAINAGE REPORT               | <input type="checkbox"/> LEAD HAZARD DISCLOSURE              | <input type="checkbox"/> PROPERTY PROSPECTUS AVAILABLE | <input type="checkbox"/> TDS AVAILABLE             |
| <input type="checkbox"/> ELECTRICAL REPORT             | <input type="checkbox"/> MELLO-ROOS DISCLOSURE               | <input type="checkbox"/> RENTAL/LEASE AGREEMENT        | <input type="checkbox"/> OTHER                     |
| <input type="checkbox"/> ENERGY AUDIT                  | <input type="checkbox"/> NATURAL HAZARD DISCLOSURE AVAILABLE | <input type="checkbox"/> ROOF INSPECTION               | <input type="checkbox"/> SEE REMARKS               |

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Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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