

## Listing Transfer Form

Please fax or email to [dataentry@norcalmls.com](mailto:dataentry@norcalmls.com) or (707) 577-0140

### From (Previous)

Listing Agent: \_\_\_\_\_ Agent ID: \_\_\_\_\_

Listing Office: \_\_\_\_\_ Office ID: \_\_\_\_\_

### To (Current)

Listing Agent: \_\_\_\_\_ Agent ID: \_\_\_\_\_

Listing Office: \_\_\_\_\_ Office ID: \_\_\_\_\_

**Do you have listings entered on any Reciprocal MLSs that need to be transferred? Yes No**

*If Yes, which MLS? (Check all that apply and provide MLS numbers)*

- MetroList       SFARMLS       MLS Listings Inc.       Contra Costa Assoc.  
 BridgeMLS       Bay East Assoc.       Other: \_\_\_\_\_      MLS# \_\_\_\_\_

**Which listings should be transferred? (Check all that apply)**

- All Active Listings       All Sold Listings       All Leased/Rented Listings       All Leased/Option Listings  
 All Contingent Listings       All Pending Listings       All Expired Listings       All Temp Off Market Listings

**If only certain listings are to be transferred, list the MLS #s of the listings to be transferred below:**

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Please Note:** When transferring listings, the MLS number, days on market and cumulative days on market will remain the same. The property history will also carry over to the new Agent ID / Office ID.

\_\_\_\_\_  
**Signature of Broker Authorizing the Release of Listings**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Signature of Broker Authorizing the Acceptance of Listings**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**



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