How to Make a Payment to BAREIS

Payments can be made online, in person at a BAREIS service center, mailed, emailed, or by autopay.

Online: You can make your Credit Card payment online:

- 1. Go to the <u>Member Payment Portal</u> and log in with your MLS ID and Password (or Click on <u>Pay/View</u> <u>Account</u> on your BAREIS Dashboard to open your Member Portal).
- 2. Click on **Pay Now** button (Only Active and Suspended members will be able to pay this way)

<u>By Mail:</u> You can mail your check or completed <u>Credit Card Authorization Form</u> payment to the following address:

BAREIS MLS[®] PO Box 3367 Santa Rosa, CA 95402

<u>By Email</u>: You can scan in your completed <u>Credit Card Authorization Form</u> and email to <u>accounting@norcalmls.com</u>

In Person: You can make a payment in person at a BAREIS service center. BAREIS service center locations and hours are found on the <u>Service Center page of BAREIS.com</u>.

By Phone: Active members may call 707-575-8000 to pay current invoices over the phone.

*If you are making an online payment to automatically restore recently suspended service, please note:

- Payment must be made <u>IN FULL</u> for services to be restored. You can confirm full payment was received by viewing a \$0.00 account balance on the Home page of the BAREIS Member Portal.
- The automatic reactivation process takes <u>2 3 hours</u> to complete. If you are not able to access BAREIS Plus more than 3 hours after making a full payment online, please call BAREIS Customer Service at 707-575-8000.
- The BAREIS reactivation process will only restore Supra service to an account that was in good standing with Supra at the time MLS services were suspended. If a Supra account is suspended by Supra for nonpayment, payment must be made directly to Supra to restore the Supra account. Payment information for Supra can be viewed within your eKEY app or by calling Supra at 877-699-6787.