

**NOTE: AN ASTERISK (\*) DENOTES A REQUIRED FIELD**

\*Transaction Type: **Sale / Lease-Rent**                      \*New / Resale (Circle One)                      \*Listing Price \$: \_\_\_\_\_

\*County: \_\_\_\_\_                      APN: \_\_\_\_\_                      Auction: Y / N

Street Number    Modifier    Direction                      Street Name                      \*Suffix                      Post Direction    Unit #

\*City: \_\_\_\_\_                      Zip Code: \_\_\_\_\_                      Cross Street: \_\_\_\_\_                      \*Area: \_\_\_\_\_

Zoning: \_\_\_\_\_

Map Page: \_\_\_\_\_                      Map Coord. Top: \_\_\_\_\_                      Map Coord. Side: \_\_\_\_\_                      Unit/Blk/Lot: \_\_\_\_\_

\*List Office ID: \_\_\_\_\_                      Name: \_\_\_\_\_

\*Agent ID: \_\_\_\_\_                      Name: \_\_\_\_\_                      Ph: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Co-List Office ID: \_\_\_\_\_                      Name: \_\_\_\_\_

Co-Agent ID: \_\_\_\_\_                      Name: \_\_\_\_\_                      Ph: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\*Listing Type: ER / SR / OP                      \*List Date: \_\_\_\_/\_\_\_\_/\_\_\_\_                      \*Expire Date: \_\_\_\_/\_\_\_\_/\_\_\_\_                      \*On Market Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Probate Sale: Y / N                      \*Comp to S.O.: \_\_\_\_\_                      \*Dual Variable Comm: Y / N                      Comments: \_\_\_\_\_

Subject to Crt Conf: Y / N                      \*Picture Provided by: Agent / Seller / Excluded by Seller / Photographer

City Transfer Tax: Y / N                      City Transfer Tax Rate: \$ \_\_\_\_\_                      Special Assessment : Y / N                      Common Int. Dev.: Y / N / Unknown

\*Gross Scheduled Income: \_\_\_\_\_                      Profit & Loss: \_\_\_\_\_                      Fixtures Included: Y / N

Inventory Included: Y / N                      Land Status: Included / Leased / Other                      Also Listed as Commercial – See MLS#: \_\_\_\_\_

Management: Available / Owner / Other                      Est Inventory Amount: \_\_\_\_\_                      Est License Value: \_\_\_\_\_

Includes Real Property: Y / N                      Years On Option: \_\_\_\_\_                      Option Renewable: Y / N

Approx Sq. Ft.: \_\_\_\_\_                      Sq.Ft. Source: Appraiser / Tax Records / Owner / Verified / Builder / Not Verified / Against Company Policy / Unknown

Lot Size: \_\_\_\_\_                      (SqFt / Acres)                      Business Name: \_\_\_\_\_

Number of Employees: \_\_\_\_\_                      Union: Y / N / Open                      Days Open/Week: \_\_\_\_\_                      Year Established: \_\_\_\_\_

Years Owned: \_\_\_\_\_                      Rent Per Month: \$ \_\_\_\_\_                      Financial Data Verified: Y / N

**The Following Items Apply to Leases Only**

\*Lease: Partial / Other                      \*Lease Term: \_\_\_\_\_                      \*Rent Per Month: \_\_\_\_\_

\*Lease Deposit Amount: \_\_\_\_\_                      \*Yrs Remaining on Lease: \_\_\_\_\_

Annual License: \$ \_\_\_\_\_                      Annual Insurance: \$ \_\_\_\_\_                      Annual Advertising: \$ \_\_\_\_\_                      Annual Utility: \$ \_\_\_\_\_

Annual Supplies: \$ \_\_\_\_\_                      Annual Telephone: \$ \_\_\_\_\_                      Annual Accounting: \$ \_\_\_\_\_

Annual Misc: \$ \_\_\_\_\_                      Annual Cost of Goods Sold: \$ \_\_\_\_\_                      Annual Salaries: \$ \_\_\_\_\_

Annual Rent: \_\_\_\_\_                      Taxes: \$ \_\_\_\_\_                      Total Est. Annual Expenses \_\_\_\_\_                      Est. Annual Net Inc: \_\_\_\_\_

\*TIC: Y / N                      **If TIC is yes:**                      \*%Ownership Being Sold: \_\_\_\_\_ %                      \*TIC Agreement: Y / N / Unknown

Pending Litigation: Y / N

Business Operators Name: \_\_\_\_\_

Business Operators Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Directions to Property (Max 500 Char): \_\_\_\_\_

\*Pass to Internet? Y / N                      \*Address on Internet: Full / Partial (City & Zip)

Confidential / Show Instructions (Max 1000 Char): **Attach typed remarks**

Public/Internet Remarks (Max 1000 Char): **Attach typed remarks**

**\*Indicates Required Items**

**\*Type A-Z**

- Advertising
- Alterations
- Animal Grooming
- Antiques
- Appliances
- Aquarium Supplies
- Art
- Auto Body
- Auto Dealer
- Auto Glass
- Auto Parts
- Auto Rent/Lease
- Auto Repair-General
- Auto Repair-Spc
- Auto Retail
- Auto Stereo
- Auto Tires
- Auto Wrecking
- Bakery
- Bar
- Barber/Beauty
- Bed & Breakfast
- Boats
- Books/Cards
- Cabinets
- Candy/Cookie
- Car Wash
- Carpet/Tile
- Clothing
- Computer
- Contractor-General
- Convalescent
- Dance Studio
- Decorator
- Deli/Catering
- Doughnut
- Drugstore
- Dry Clean/Laundry
- Electronics
- Employment
- Entertainment
- Fast Food
- Fitness
- Florist
- Frame
- Franchise
- Furniture
- Gift/Boutique
- Grocery
- Hardware
- Health Food
- Health Services
- Hobby
- Home Cleaner
- Hotel/Motel
- Ice Cream/Yogurt
- Industry/Warehouse
- Jewelry
- Landscaping
- Laundromat
- Liquor
- Locksmith
- Lumber
- Manufacturing
- Meats
- Medical/Dental
- Mobile Home Park
- Music
- Nails
- Nursery
- Office Supply
- Paints
- Personal Services
- Pet Hosp
- /Kennel
- Pets
- Photographer
- Pizza
- Pool/Patio
- Printing
- Produce
- Professional Serv.
- Real Estate Serv.
- Recreational
- Rental
- Residential Care
- Restaurant

**\*Type A-Z**

- Cont.**
- Retail-Misc.
- Saddlery
- School
- Seasonal
- Service-Misc.
- Service Station
- Shoe
- Shoe Repair
- Sporting Goods
- Tobacco
- Toys
- Transportation
- Travel
- Upholstery
- Utility
- Variety
- Video
- Wallpaper
- Wholesale
- Winery
- Other
- None
- Exterior**
- Block
- Brick
- Brick Veneer
- Concrete
- Masonry
- Metal
- Stucco
- Tilt-Up
- Wood
- Other
- Floors**
- Carpeted
- Ceramic Tile
- Concrete Slab
- Hardwood
- Heavy Duty
- Part Carpet
- Vinyl/Linoleum
- Wood
- Other
- None
- Parking**
- 1-10 On Site
- 11-25 On Site
- Garage
- 26-40 On Site
- 1-60 On Site
- 60 Or More On Site
- Carport(s)
- Class A Garage
- Common Area-Assigned
- Common Area-Shared
- Covered
- Electric Gate
- Exclusive
- Lease Parking Area
- Lighted
- Metered
- Off Site
- On Street
- Package Lot 1 Bl
- Private Lot
- Public Lot
- Room for Coml.
- Secured
- Underground
- Visitor
- Other
- None
- Heat/Cool**
- 1 Window Unit Incl.
- 2 Window Unit Incl.
- 3 + Window Unit Incl.
- Baseboard Heaters
- Central Air
- Central Heat
- Common Air
- Electric

**Heat/Cool Cont.**

- Floor Furnace
- Gas
- Heat Pump
- Multi-Unit
- Multi-Zone
- No Air
- Conditioning
- No Heat
- Oil
- Propane
- Radiant
- Room Air
- Separate
- Solar
- Steam
- Stove Heater
- Wall Furnace
- Wood
- Other
- None
- Roof**
- Bituthene
- Cement
- Composition
- Elastomeric
- Foam
- Metal
- Shake
- Shingle
- Slate
- Tar & Gravel
- Tile
- Other
- None
- Facility**
- Cafeteria
- Carpeting
- Conference Room
- Display Window
- Elevator(s)
- Escalator(s)
- Exercise Room
- Fenced Yard
- Fire Alarm
- Fire Escape
- Fire Sprinkler
- Gas Pump
- Gas Tank
- Kitchen
- Living Area in Bldg.
- Landscaping
- Living Quarters
- Loading Dock
- Loading Zone
- Outside Sign
- Overhead Crane
- Reception Room
- RR Spur/Access
- Restroom-Private
- Restroom-Public
- Security-Locked Gate
- Security System
- Showroom
- Smoke Detector
- Storage
- Truck Door
- Vault
- Wheelchair Access
- Other
- None
- Lease Equip. i.e. solar**
- Yes
- No
- Desc Equip.**
- \*Utilities**
- 200 or More Amps
- 220 V Wiring
- 400 or More Amps
- 440 V Wiring
- Cable Avail
- Cable TV
- DSL Available
- Electric
- Fire Hydrant
- Garbage

**\*Utilities Cont.**

- Garbage
- Gas
- Gas-Bottled
- Generator
- Hot Water
- Internet Avail
- Master Meter
- Oil
- Satellite Dish
- Separate Meters
- Septic Tank
- Sewer-Public
- Tele-Multiwi
- TV Antenna
- Water-Mutual
- Water-Public
- Well
- Yard Service
- Other
- None
- Condition**
- Fair
- Good
- Very Good
- Excellent
- Height Limit**
- 16
- 20
- 24
- 35
- Unknown
- Other
- Location**
- Airport Nearby
- Business Park
- City
- Coast
- Corner
- County
- Cul-de-Sac
- Downtown Coml.
- Forest
- Frwy Exposure
- Frwy Frontage
- Hillside
- Hwy Exposure
- Hwy Frontage
- In Home
- Industrial Area
- Meadow East
- Meadow West
- Mid Block
- Neigh. Coml.
- Oceanfront
- Professional Cntr.
- Residential Area
- Ridge
- Rural
- Shopping Mall
- Strip Center
- Waterfront
- Unknown
- Other
- Close To**
- BART
- Bus Line
- Freeway
- Restaurants
- Shopping
- Other
- None
- Miscellaneous**
- Apt. Included
- Basement
- Bks@ Lstng Ofc
- Eqmt List @
- Lease @ Listing Office
- Owner Mgr.
- Owner Will Stay
- Owner Will Train
- Prof. Manager
- Tele System
- Includes**
- Accts Receivable
- Building
- Conform use
- Corporation
- Equipment
- Existing Signs
- Fict. Name

**Includes Cont.**

- Goodwill
- Inventory
- Land
- Mgmt. Consult.
- Non-Compete Agmt.
- Permits-Special
- Other
- Business Structure**
- Corporation
- Corp-Subch S
- Franchise
- Joint Venture
- Partnership
- Sole Proprietor
- Other
- \*License(s)**
- Business
- Entertain
- Exist License
- Food
- Franchise
- Liquor Lic-5 yrs
- Liquor Lic-5+ yrs
- Liquor-Beer/Wine
- Liquor-Off Sale
- Liquor-On Sale
- Liquor-Hard
- Other
- None
- Reason Sell**
- Health
- Own Other Bus.
- Personal
- Retire
- Sale
- Transfer
- Other
- None
- Src Inc./Exp.**
- Acct. Provide
- Estimated
- Incomplete
- Limited Info
- Owner Provide
- Projected
- Tax Returns
- Other
- Business Mgmt.**
- Absentee Owner
- Corporate Operated
- Employees Need Lic.
- Manager Runs
- Owner Family Operated
- Owner/Manager Runs
- Owner Operated
- Owner Works P/T
- Other
- Hours Open**
- 8 Hours/Day
- 9 Hours/Day
- 10 Hours/Day
- 24 Hours/Day
- Bus Hours
- Evenings
- Over 10 Hours/Day
- Seasonal
- Varied
- \*Lease Info**
- 1<sup>st</sup> Right Refusal
- Assignable
- Base Rent + %
- Fixed Rent
- Gross-Full
- Gross-Ind.
- Ground Lease
- Lease Escalator
- Master Lease
- Month to Month
- Negotiable
- Net
- Net Net
- New Lease Req.
- NNN

**Lease Info Cont.**

- No Lease
- Opt. to Purch
- Opt. to Renew
- Partial
- Percentage
- Sec. Deposit Req.
- Straight Lease
- Sublease
- Other
- None
- \*Lease Deposit**
- 3 Months
- First & Last
- Fixed Amount
- Negotiable
- Required
- Other
- None
- Option Terms**
- >10%
- 6-10%
- Cpi
- Market Rate
- Same Rate
- Spec Step Up
- Up to 5%
- Other
- None
- Tenant Exp.**
- Common Area Maint.
- Electricity
- Elevator
- Exterior Maint.
- Fire Insurance
- Garbage
- Gas
- Glass Insurance
- HVAC Maint.
- Interior Maint.
- Janitor Service
- Liability Insurance
- Merchant Assn.
- Oil
- Propane
- Roof Maint.
- Sewer
- Site Maint.
- Tax Increase
- Taxes
- Water
- Other
- None
- Special Info**
- May Not Conf.
- Slr. Retains RE
- Special Lic. Req.
- Subject Bankruptcy
- Trade Name Filed
- Other
- None
- Ceiling Height**
- 8 ft.
- 8-10 ft.
- 11-15 ft.
- 16-20 ft.
- 20 or More ft.
- Walls**
- CC Block
- Common Wall
- Expins
- Metal
- Panelled
- Plaster
- Sheet Rock
- Wood
- Unfinished
- Other
- None
- Road Frontage**
- Alley
- City Street
- County Road
- Inter St.
- Private
- State Hwy.
- Unimproved
- Other
- None

Property Address: \_\_\_\_\_

Business Opportunity

**\*Indicates Required Items**

**Foundation**

- Brick/Mortar
- Concrete Perimeter
- Masonry
- Pillars/Post
- Slab Only
- Other
- None

**Stories**

- 1 Story
- 2 Story
- 3 Story
- 4 or More Story
- Other

**Seller Will Consider**

- Assumable
- Bus. As Collateral
- Cash Only
- Conventional
- Exchange/Trade
- Farm Loan
- Lease Option
- May Pay Close Costs
- Other Collateral
- Owner Financing
- SBA Loan
- Other

**\*Possession**

- Close Escrow
- Negotiable
- Other

**\*Showing**

- Appt. Only
- Contact First
- Contact Listing Office
- Contact Manager
- Contact Owner
- Do Not Disturb
- Drive By Only
- Gate Code
- Go Business Hours
- See Confidential Rmks
- With Listing Agent Present
- Other

**\*LB Location**

- LB Front Door
- LB See Conf Remarks
- No Lockbox

The information relative to this property is supplied for publication by the owner(s) according to owner's best information and belief and I/we agree the above information is true and correct to the best of y/our knowledge and belief and authorize agent to submit the above information for publication in the BAREIS MLS®. IT IS HEREIN NOTED THAT BAREIS MLS® WILL NOT BE RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED ABOVE.

Broker's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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