

ALSO BUSOP SEE MLS#

STATUS (R) Choose One  COMING SOON  ACTIVE  SOLD OFF MLS\*

Sold Off MLS Only

\*C.A.R. PURCHASE CONTRACT?

YES  NO

OFFICE ID (R)

AGENT ID (R)

CO-OFFICE ID

CO-AGENT ID

PROPERTY SUBTYPE (R) Choose One

- HOTEL-MOTEL  MANUFACTURING  OFFICE  RETAIL  OTHER  
 INDUSTRIAL  MIXED USE  RESEARCH & DEVELOPMENT  WHOLESALE

LISTING PRICE (R)

ON-MARKET DATE (R)

LISTING DATE (R)

EXPIRATION DATE (R)

AUCTION

YES  
 NO

LISTING AGREEMENT (R) Choose One

- SELLER RESERVED  EXCLUSIVE RIGHT TO LEASE  
 EXCLUSIVE RIGHT TO SELL  NET  OPEN

COUNTY (R)

APN (R) Limit 30 Char

DIRECTION (Select One)

- EAST  NORTHEAST  SOUTH  SOUTHWEST  
 NORTH  NORTHWEST  SOUTHEAST  WEST

STREET # (R) Limit 6 Num

MODIFIER, Limit 8 Char

STREET NAME (R) Limit 30 Char

UNIT #

SUFFIX (R) Select One

- NONE  CIRCLE  CREEK  HIGHWAY  KEY  LOOP  PASSAGE  RIDGE  SQUARE  VIEW  
 ALLEY  COMMON  DRIVE  HILLS  KEYS  MEADOW  PLACE  ROAD  STREET  VILLAGE  
 AVENUE  CORNER  GLEN  ISLAND  KNOLLS  PARK  PLAZA  ROW  TERRACE  VISTA  
 BOULEVARD  COURSE  GROVE  ISLE  LANDING  PARKWAY  POINT  RUN  TRAIL  WALK  
 CANYON  COURT  HARBOR  JUNCTION  LANE  PASS  RANCH  SHORES  VALLEY  WAY  
 CENTER  COVE  HEIGHTS

POST DIRECTION (Select One)

- EAST  NORTHEAST  SOUTH  SOUTHWEST  
 NORTH  NORTHWEST  WEST  SOUTHEAST

CITY (R), Limit 20 Char

ZIP (R) Limit 5 Num

ZIP PLUS 4, Limit 4

CROSS STREET (R)

AREA/DISTRICT (R)

SUBDIVISION

ZONING

UNIT/BLOCK/LOT (The Sea Ranch Only)

ADDITIONAL APNs (R)

- YES  
 NO

\*SECOND PARCEL NUMBER

THIRD PARCEL NUMBER

PUBLISH TO INTERNET (R)

- YES  NO

SHOW ADDRESS TO PUBLIC (R)

- YES  NO

DISPLAY AVM ON INTERNET (R)

- YES  NO

PRIMARY SHOWING CONTACT TYPE (R) Choose One

- AGENT  OWNER  VACANT  
 CARETAKER  PROPERTY MANAGER  OTHER  
 LISTING OFFICE  TENANT

PRIMARY SHOWING CONTACT NAME (R)

PRIMARY SHOWING CONTACT PHONE (R) EXT

SECONDARY SHOWING CONTACT TYPE\*

- AGENT  OWNER  VACANT  
 CARETAKER  PROPERTY MANAGER  OTHER  
 LISTING OFFICE  TENANT

SECONDARY SHOWING CONTACT NAME

SECONDARY SHOWING CONTACT PHONE EXT

\*Secondary contact name and phone required if a contact type is selected

**PROPERTY MANAGER NAME**

**PROPERTY MANAGER PHONE**
 -  - 
**MAJOR TENANT PHONE**
 -  - 
**SHOWING INSTRUCTIONS (R) Up to 8 entries allowed**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> 24-HOURS NOTICE              | <input type="checkbox"/> DO NOT SHOW        | <input type="checkbox"/> LEAVE CARD                    | <input type="checkbox"/> SURVEILLANCE EQUIPMENT IN USE |
| <input type="checkbox"/> APPOINTMENT ONLY             | <input type="checkbox"/> GATE CODE PROVIDED | <input type="checkbox"/> NO PHOTOS ALLOWED             | <input type="checkbox"/> TEXT SHOWING CONTACT          |
| <input type="checkbox"/> CALL 1 <sup>ST</sup> LOCKBOX | <input type="checkbox"/> GATE CODE-CLA      | <input type="checkbox"/> PETS-SEE CONFIDENTIAL REMARKS | <input type="checkbox"/> VACANT                        |
| <input type="checkbox"/> CALL SHOWING CONTACT         | <input type="checkbox"/> GO DIRECTLY        | <input type="checkbox"/> RESTRICTED HOURS              | <input type="checkbox"/> VACANT W/LOCKBOX              |
| <input type="checkbox"/> DO NOT DISTURB EMPLOYEES     | <input type="checkbox"/> IBOX-SPECIAL CODE  | <input type="checkbox"/> SECURITY SYSTEM               | <input type="checkbox"/> OTHER                         |
| <input type="checkbox"/> DO NOT GO DIRECT             | <input type="checkbox"/> KEY IN OFFICE      | <input type="checkbox"/> SUPRA IBOX                    | <input type="checkbox"/> SEE REMARKS                   |

**LOCKBOX LOCATION** 60 Characters Maximum

**DIRECTIONS TO PROPERTY** 500 Characters Maximum

**OCCUPANT TYPE**

- 
- OWNER
- 
- TENANT
- 
- VACANT

**APPROX SQFT**

**SQFT SOURCE** Choose One

- |  |   |  |                                       |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> AGAINST CO. POLICY  | <input type="checkbox"/> ASSESSOR AUTO-FILL | <input type="checkbox"/> GRAPHIC ARTIST                | <input type="checkbox"/> NOT VERIFIED |
| <input type="checkbox"/> APPRAISER           | <input type="checkbox"/> BROKER             | <input type="checkbox"/> HOUSING COMMUNITY DEVELOPMENT | <input type="checkbox"/> OWNER        |
| <input type="checkbox"/> ARCHITECT           | <input type="checkbox"/> BUILDER            | <input type="checkbox"/> MEASURED BY AGENT             | <input type="checkbox"/> VERIFIED     |
| <input type="checkbox"/> ASSESSOR AGENT-FILL | <input type="checkbox"/> CONDO MAP          | <input type="checkbox"/> NOT AVAILABLE                 |                                       |

**LOT SIZE**

**LOT SIZE SOURCE** Choose One

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> AGAINST CO. POLICY  | <input type="checkbox"/> ASSESSOR AUTO-FILL | <input type="checkbox"/> NOT AVAILABLE |
| <input type="checkbox"/> APPRAISER           | <input type="checkbox"/> BUILDER            | <input type="checkbox"/> NOT VERIFIED  |
| <input type="checkbox"/> ARCHITECT           | <input type="checkbox"/> GRAPHIC ARTIST     | <input type="checkbox"/> OWNER         |
| <input type="checkbox"/> ASSESSOR AGENT-FILL | <input type="checkbox"/> MEASURED BY AGENT  | <input type="checkbox"/> VERIFIED      |

- 
- SQFT
- 
- ACRES

**YEAR BUILT**


- OR**
- 
- AGAINST CO. POLICY
- 
- BUILD TO SUIT
- 
- COMPLETED NEVER OCCUPIED
- 
- NEW
- 
- UNDER CONSTRUCTION
- 
- UNKNOWN

**YEAR BUILT SOURCE (R\*)**

- 
- APPRAISER
- 
- ASSESSOR AGENT-FILL
- 
- ASSESSOR AUTO-FILL
- 
- BUILDER
- 
- OWNER
- 
- OTHER

\*Year built source required if year built entered

**STORIES**

**LEVELS** Up to 2 entries allowed

- 
- BASEMENT
- 
- HIGH RISE
- 
- MEZZANINE
- 
- TRI LEVEL
- 
- OTHER
- 
- SEE REMARKS

**SPECIAL LISTING CONDITIONS (R) Up to 5 entries allowed**

- |   |   |  |   |                                  |
|---|---|--|---|----------------------------------|
| <input type="checkbox"/> DEED RESTRICTION       | <input type="checkbox"/> NOTICE OF DEFAULT  | <input type="checkbox"/> REAL ESTATE OWNED             | <input type="checkbox"/> SUBJECT TO LENDER CONFIRMATION     | <input type="checkbox"/> VA REPO |
| <input type="checkbox"/> HOUSING ASSIST PROGRAM | <input type="checkbox"/> OFFER AS IS        | <input type="checkbox"/> RELEASE CLAUSE                | <input type="checkbox"/> TRUST                              | <input type="checkbox"/> NONE    |
| <input type="checkbox"/> HUD OWNED              | <input type="checkbox"/> PENDING LITIGATION | <input type="checkbox"/> SHORT SALE                    | <input type="checkbox"/> CONSERVATORSHIP                    | <input type="checkbox"/> OTHER   |
| <input type="checkbox"/> IN FORECLOSURE         | <input type="checkbox"/> PROBATE LISTING    | <input type="checkbox"/> SUBJECT TO COURT CONFIRMATION | <input type="checkbox"/> SUBJECT TO SALE OF BUYERS PROPERTY |                                  |

**PROPERTY CONDITION** Up to 9 entries allowed

- |   |   |   |  |                                      |
|---|---|---|--|--------------------------------------|
| <input type="checkbox"/> EXTERIOR-EXCELLENT | <input type="checkbox"/> FIXER              | <input type="checkbox"/> INTERIOR-VERY GOOD | <input type="checkbox"/> VARIES BY UNIT  | <input type="checkbox"/> YARD GRAVEL |
| <input type="checkbox"/> EXTERIOR-FAIR      | <input type="checkbox"/> INTERIOR-EXCELLENT | <input type="checkbox"/> NEW CONSTRUCTION   | <input type="checkbox"/> YARD ACCESSIBLE | <input type="checkbox"/> YARD PAVED  |
| <input type="checkbox"/> EXTERIOR-GOOD      | <input type="checkbox"/> INTERIOR-FAIR      | <input type="checkbox"/> UNDER CONSTRUCTION | <input type="checkbox"/> YARD DIRT       | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> EXTERIOR-VERY GOOD | <input type="checkbox"/> INTERIOR-GOOD      | <input type="checkbox"/> UPDATED/REMODELED  | <input type="checkbox"/> YARD FENCED     |                                      |

**CURRENT USE** Up to 4 entries allowed

- |  |  |   |                                      |   |                                |
|--|--|---|--------------------------------------|---|--------------------------------|
| <input type="checkbox"/> HEAVY INDUSTRIAL    | <input type="checkbox"/> LIGHT MANUFACTURING | <input type="checkbox"/> MIXED USE              | <input type="checkbox"/> RESIDENTIAL | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> HEAVY MANUFACTURING | <input type="checkbox"/> LIVE WORK           | <input type="checkbox"/> OFFICE                 | <input type="checkbox"/> RESTAURANT  | <input type="checkbox"/> WAREHOUSE      |                                |
| <input type="checkbox"/> LIGHT INDUSTRIAL    | <input type="checkbox"/> MARINE INDUSTRIAL   | <input type="checkbox"/> RESEARCH & DEVELOPMENT | <input type="checkbox"/> RETAIL      | <input type="checkbox"/> NONE           |                                |

**LOCATION** Up to 8 entries allowed

- |   |   |   |  |                                      |
|---|---|---|--|--------------------------------------|
| <input type="checkbox"/> AIRPORT NEARBY | <input type="checkbox"/> FREEWAY NEARBY     | <input type="checkbox"/> MALL                         | <input type="checkbox"/> RESTAURANT NEARBY | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ALLEY          | <input type="checkbox"/> HOSPITAL NEARBY    | <input type="checkbox"/> NEIGHBORHOOD                 | <input type="checkbox"/> SHOPPING NEARBY   |                                      |
| <input type="checkbox"/> BART NEARBY    | <input type="checkbox"/> HOTEL/MOTEL NEARBY | <input type="checkbox"/> PROFESSIONAL COMPLEX         | <input type="checkbox"/> STRIP CENTER      |                                      |
| <input type="checkbox"/> BUSINESS PARK  | <input type="checkbox"/> INDUSTRIAL AREA    | <input type="checkbox"/> PUBLIC TRANSPORTATION NEARBY | <input type="checkbox"/> WAREHOUSE         |                                      |
| <input type="checkbox"/> DOWNTOWN       | <input type="checkbox"/> LIGHT RAIL NEARBY  | <input type="checkbox"/> RAILROAD SPUR                | <input type="checkbox"/> OTHER             |                                      |

**PRIVATE REMARKS** 1,300 Characters Maximum **Note: Mixed case required**

**PUBLIC REMARKS** 2,500 Characters Maximum **Note: Mixed case required**

% LEASED _____	TENANT ALLOW/SQFT _____	# OF OFFICES _____	
RETAIL SQFT _____	TENANT ALLOW/FIXED \$ _____	# OF RESTROOMS _____	
RENTABLE <input type="checkbox"/> NO <input type="checkbox"/> YES	TENANT SQFT _____	NET RENTABLE SQFT _____	
WAREHOUSE SQFT _____	# OF ELEVATORS _____	MINIMUM AVAILABLE SQFT _____	
YARD SIZE _____	# OF FLOORS _____	INDUSTRIAL SQFT _____	
VACANCY FACTOR _____ %	# OF BUILDINGS _____	PERCENT OFFICE _____ %	

**SPACE 1 – COMMENTS** (Maximum 200)

**SPACE 2 – COMMENTS** (Maximum 200)

**SPACE 3 – COMMENTS** (Maximum 200)

**SPACE 4 – COMMENTS** (Maximum 200)

PERCENT OFFICE \_\_\_\_\_ %

**OWNER PAYS** Up to 9 entries allowed

- |   |  |   |                                   |                                      |
|---|--|---|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> ADVERTISING LICENSE PERMIT | <input type="checkbox"/> CONTRACT SERVICES | <input type="checkbox"/> MANAGEMENT       | <input type="checkbox"/> SUPPLIES | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> COMMON AREA MAINTENANCE    | <input type="checkbox"/> GROUNDS CARE      | <input type="checkbox"/> POOL MAINTENANCE | <input type="checkbox"/> OTHER    |                                      |

**ROAD FRONTAGE** Up to 4 entries allowed

- |                                      |   |   |  |                                      |
|--------------------------------------|---|---|--|--------------------------------------|
| <input type="checkbox"/> ALLEY       | <input type="checkbox"/> FREEWAY EXPOSURE | <input type="checkbox"/> HIGHWAY FRONTAGE | <input type="checkbox"/> STATE HIGHWAY | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CITY STREET | <input type="checkbox"/> FREEWAY FRONTAGE | <input type="checkbox"/> IS ACCESSIBLE    | <input type="checkbox"/> UNIMPROVED    |                                      |
| <input type="checkbox"/> COUNTY ROAD | <input type="checkbox"/> HIGHWAY EXPOSURE | <input type="checkbox"/> PRIVATE ROAD     | <input type="checkbox"/> OTHER         |                                      |

**TYPES OF LEASE(S)** Up to 2 entries allowed

- |                                       |   |   |                              |                                     |
|---------------------------------------|---|---|------------------------------|-------------------------------------|
| <input type="checkbox"/> FULL SERVICE | <input type="checkbox"/> GROUND           | <input type="checkbox"/> MODIFIED GROSS | <input type="checkbox"/> NN  | <input type="checkbox"/> PERCENTAGE |
| <input type="checkbox"/> GROSS        | <input type="checkbox"/> INCREASE CLAUSES | <input type="checkbox"/> NET            | <input type="checkbox"/> NNN | <input type="checkbox"/> SUBLEASE   |

**TYPE OF SALE**       INVESTMENT     OWNER USER

**YEAR RENOVATED** \_\_\_\_\_

**BUSINESS TYPE** Up to 4 entries allowed

- |  |  |   |   |  |
|--|--|---|---|--|
| <input type="checkbox"/> AUTO DEALER           | <input type="checkbox"/> CLEANING/LAUNDRY  | <input type="checkbox"/> FAST FOOD            | <input type="checkbox"/> MEATS            | <input type="checkbox"/> RESTAURANT      |
| <input type="checkbox"/> AUTO SERVICE          | <input type="checkbox"/> COMMERCIAL        | <input type="checkbox"/> FLORIST              | <input type="checkbox"/> MEDICAL          | <input type="checkbox"/> SERVICE STATION |
| <input type="checkbox"/> BAKERY                | <input type="checkbox"/> CONVALESCENT      | <input type="checkbox"/> FURNITURE            | <input type="checkbox"/> MOBILE HOME PARK | <input type="checkbox"/> SMOKE SHOP      |
| <input type="checkbox"/> BAR/TAVERN/LOUNGE     | <input type="checkbox"/> CONVENIENCE STORE | <input type="checkbox"/> GIFT/BOUQUET         | <input type="checkbox"/> NURSERY          | <input type="checkbox"/> STORAGE         |
| <input type="checkbox"/> BARBER/BEAUTY         | <input type="checkbox"/> DELI              | <input type="checkbox"/> GROCERY              | <input type="checkbox"/> PET SHOP         | <input type="checkbox"/> STORAGE TANK    |
| <input type="checkbox"/> BED & BREAKFAST       | <input type="checkbox"/> DENTAL            | <input type="checkbox"/> HARDWARE             | <input type="checkbox"/> PRINTING         | <input type="checkbox"/> WHOLESALE       |
| <input type="checkbox"/> BOOKS/CARD/STATIONARY | <input type="checkbox"/> DISPENSARY        | <input type="checkbox"/> PROFESSIONAL SERVICE | <input type="checkbox"/> WINERY           | <input type="checkbox"/> CAR WASH        |
| <input type="checkbox"/> DRUGSTORE             | <input type="checkbox"/> LAUNDROMAT        | <input type="checkbox"/> RECREATION           | <input type="checkbox"/> RELIGIOUS        | <input type="checkbox"/> CATERING        |
| <input type="checkbox"/> EDUCATION/SCHOOL      | <input type="checkbox"/> LIQUOR STORE      | <input type="checkbox"/> OTHER                |   |  |

**BUILDING CLASS**

- 
- CLASS A
- 
- 
- CLASS B
- 
- 
- CLASS C

**COUNTY USE CODE**

**COMMERCIAL CONDO**

- 
- NO
- 
- 
- YES

**ANCHORS CO TENANTS**

**OFFICE SQFT**

**# OF TENANTS**

**MINIMUM LEASE (YRS)**

**MAXIMUM LEASE (YRS)**

**BUILDING FEATURES** Up to 18 entries allowed

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> 1 RESTROOM PER UNIT    | <input type="checkbox"/> EXTRA STORAGE                 | <input type="checkbox"/> MANAGER'S OFFICE          | <input type="checkbox"/> SERVER ROOM                |
| <input type="checkbox"/> 12 TO 18 FT CEILINGS   | <input type="checkbox"/> FRONT SIGN                    | <input type="checkbox"/> MEETING FACILITIES        | <input type="checkbox"/> SHOWROOM                   |
| <input type="checkbox"/> BASEMENT               | <input type="checkbox"/> GAS PUMP                      | <input type="checkbox"/> MULTI-WIRE                | <input type="checkbox"/> SKYLIGHT(S)                |
| <input type="checkbox"/> BEAM AND POST CEILINGS | <input type="checkbox"/> GAS TANK                      | <input type="checkbox"/> MULTIPLE TENANT BUILDING  | <input type="checkbox"/> SOME FURNISHED UNITS       |
| <input type="checkbox"/> CAFETERIA              | <input type="checkbox"/> HOOD SYSTEM                   | <input type="checkbox"/> OTHER RESTROOM FACILITIES | <input type="checkbox"/> SPRINKLER SYSTEM LANDSCAPE |
| <input type="checkbox"/> CLEAR HEIGHT           | <input type="checkbox"/> HYDRANT(S)                    | <input type="checkbox"/> OVER 18 FT CEILINGS       | <input type="checkbox"/> SPRINKLER SYSTEM LAWN      |
| <input type="checkbox"/> CLEAR SPAN CEILINGS    | <input type="checkbox"/> INDIVIDUAL THERMOSTAT CONTROL | <input type="checkbox"/> PATIO                     | <input type="checkbox"/> SUSPENDED CEILINGS         |
| <input type="checkbox"/> COLD STORAGE           | <input type="checkbox"/> INTERCOM                      | <input type="checkbox"/> POLE SIGN                 | <input type="checkbox"/> TRADE FIXTURES             |
| <input type="checkbox"/> CONFERENCE ROOM        | <input type="checkbox"/> KITCHEN FACILITIES            | <input type="checkbox"/> RECEPTION AREA            | <input type="checkbox"/> UNDER 12 FT CEILINGS       |
| <input type="checkbox"/> CONTROL ROOM           | <input type="checkbox"/> LANDSCAPING                   | <input type="checkbox"/> RECREATION FACILITY       | <input type="checkbox"/> VARIES BY UNIT             |
| <input type="checkbox"/> DISPLAY WINDOW         | <input type="checkbox"/> LIVING AREA IN BUILDING       | <input type="checkbox"/> REFRIGERATION             | <input type="checkbox"/> WASHER/DRYER LEASED        |
| <input type="checkbox"/> DUMPSTER               | <input type="checkbox"/> LOW-FLOW SHOWER(S)            | <input type="checkbox"/> RESTROOM(S)-PRIVATE       | <input type="checkbox"/> WASHER/DRYER OWNED         |
| <input type="checkbox"/> ELEVATOR(S)            | <input type="checkbox"/> LOW-FLOW TOILET(S)            | <input type="checkbox"/> RESTROOM(S)-PUBLIC        | <input type="checkbox"/> NONE                       |
| <input type="checkbox"/> ESCALATOR(S)           | <input type="checkbox"/> MAJOR TENANT                  | <input type="checkbox"/> ROOF SIGN                 | <input type="checkbox"/> OTHER                      |
|   |  |  | <input type="checkbox"/> SEE REMARKS                |

**LOAD FACTOR**

**FLOOR #**

**DOCK DOORS**

**DAILY TRAFFIC** Up to 1 entry allowed

- |                                  |                                  |                                  |                                  |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> 0-1K    | <input type="checkbox"/> 21K-30K | <input type="checkbox"/> 41K-50K | <input type="checkbox"/> 6K-10K  |
| <input type="checkbox"/> 11K-15K | <input type="checkbox"/> 2K-5K   | <input type="checkbox"/> 51K-60K | <input type="checkbox"/> 71K-80K |
| <input type="checkbox"/> 16K-20K | <input type="checkbox"/> 31-40K  | <input type="checkbox"/> 61K-70K | <input type="checkbox"/> 81K+    |

**DAILY TRAFFIC SOURCE\***


**\*Daily traffic source required if daily traffic is selected**

**FLOORING** Up to 8 entries allowed

- |   |  |                                   |   |   |   |
|---|--|-----------------------------------|---|---|---|
| <input type="checkbox"/> BRICK              | <input type="checkbox"/> CONCRETE      | <input type="checkbox"/> LINOLEUM | <input type="checkbox"/> UNFINISHED     | <input type="checkbox"/> WOOD           | <input type="checkbox"/> SEE REMARKS      |
| <input type="checkbox"/> CARPET             | <input type="checkbox"/> CONCRETE SLAB | <input type="checkbox"/> MARBLE   | <input type="checkbox"/> VARIES BY UNIT | <input type="checkbox"/> WOOD SUB-FLOOR | <input type="checkbox"/> LUXURY VINYL PLK |
| <input type="checkbox"/> COMBO OF MATERIALS | <input type="checkbox"/> HEAVY DUTY    | <input type="checkbox"/> TILE     | <input type="checkbox"/> VINYL          | <input type="checkbox"/> OTHER          |   |

**COOLING** Up to 5 entries allowed

- |   |   |  |   |                                      |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> CENTRAL            | <input type="checkbox"/> INDIVIDUAL AIR | <input type="checkbox"/> ROOF PACKAGE JOINT    | <input type="checkbox"/> WINDOW UNIT(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> DUCTLESS           | <input type="checkbox"/> MULTITYPE      | <input type="checkbox"/> ROOF PACKAGE SEPARATE | <input type="checkbox"/> ZONED AIR      |                                      |
| <input type="checkbox"/> EVAPORATIVE COOLER | <input type="checkbox"/> MULTIUNITS     | <input type="checkbox"/> VARIES BY UNIT        | <input type="checkbox"/> NONE           |                                      |
| <input type="checkbox"/> HEAT PUMP          | <input type="checkbox"/> MULTIZONE      | <input type="checkbox"/> WALL UNIT(S)          | <input type="checkbox"/> OTHER          |                                      |

**HEATING** Up to 8 entries allowed

- |   |   |                                       |  |   |                                      |
|---|---|---------------------------------------|--|---|--------------------------------------|
| <input type="checkbox"/> BASEBOARD          | <input type="checkbox"/> FIREPLACE INSERT | <input type="checkbox"/> MULTIZONE    | <input type="checkbox"/> PROPANE STOVE         | <input type="checkbox"/> SOLAR W/BACKUP | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> BIO DIESEL FURNACE | <input type="checkbox"/> FLOOR FURNACE    | <input type="checkbox"/> NATURAL GAS  | <input type="checkbox"/> RADIANT               | <input type="checkbox"/> STEAM          | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> CENTRAL            | <input type="checkbox"/> GAS              | <input type="checkbox"/> NO HEAT      | <input type="checkbox"/> RADIANT FLOOR         | <input type="checkbox"/> VARIES BY UNIT |                                      |
| <input type="checkbox"/> COMMON             | <input type="checkbox"/> HEAT PUMP        | <input type="checkbox"/> OIL          | <input type="checkbox"/> ROOF PACKAGE JOINT    | <input type="checkbox"/> WALL FURNACE   |                                      |
| <input type="checkbox"/> DUCTLESS           | <input type="checkbox"/> MULTITYPE        | <input type="checkbox"/> PELLET STOVE | <input type="checkbox"/> ROOD PACKAGE SEPARATE | <input type="checkbox"/> WOOD STOVE     |                                      |
| <input type="checkbox"/> ELECTRIC           | <input type="checkbox"/> MULTIUNITS       | <input type="checkbox"/> PROPANE      | <input type="checkbox"/> SOLAR HEATING         | <input type="checkbox"/> ZONED HEAT     |                                      |

**CONSTRUCTION MATERIALS** Up to 10 entries allowed

- |                                       |   |                                  |                                  |                                |
|---------------------------------------|---|----------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> BLOCK        | <input type="checkbox"/> FIBER CEMENT       | <input type="checkbox"/> LOG     | <input type="checkbox"/> TILT-UP | <input type="checkbox"/> NONE  |
| <input type="checkbox"/> BRICK        | <input type="checkbox"/> FRAME              | <input type="checkbox"/> MASONRY | <input type="checkbox"/> STEEL   | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> BRICK VENEER | <input type="checkbox"/> GLASS              | <input type="checkbox"/> METAL   | <input type="checkbox"/> STONE   |                                |
| <input type="checkbox"/> CONCRETE     | <input type="checkbox"/> GLASS CURTAIN WALL | <input type="checkbox"/> STUCCO  | <input type="checkbox"/> WOOD    |                                |

**FOUNDATION** Up to 5 entries allowed

- |                                       |  |   |   |                                      |
|---------------------------------------|--|---|---|--------------------------------------|
| <input type="checkbox"/> BLOCK        | <input type="checkbox"/> COMBINATION   | <input type="checkbox"/> CONCRETE PERIMETER | <input type="checkbox"/> PILLAR/POST/PIER | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> BRICK/MORTAR | <input type="checkbox"/> CONCRETE      | <input type="checkbox"/> MASONRY PERIMETER  | <input type="checkbox"/> RAISED           | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> CAPPED BRICK | <input type="checkbox"/> CONCRETE GRID | <input type="checkbox"/> PILING             | <input type="checkbox"/> SLAB             | <input type="checkbox"/> SEE REMARKS |

**ROOF** Up to 3 entries allowed

- |                                      |                                  |                                  |                                     |                                      |
|--------------------------------------|----------------------------------|----------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> CEMENT      | <input type="checkbox"/> FOAM    | <input type="checkbox"/> ROCK    | <input type="checkbox"/> SLATE      | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> COMPOSITION | <input type="checkbox"/> MANSARD | <input type="checkbox"/> SHAKE   | <input type="checkbox"/> TAR/GRAVEL | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> FLAT        | <input type="checkbox"/> METAL   | <input type="checkbox"/> SHINGLE | <input type="checkbox"/> TILE       |                                      |

**SOLAR/WIND TYPE (R)** Up to 1 entry allowed

**\*If PHOTOVOLTAICS Yes, SOLAR/WIND OWNERSHIP & SOLAR/WIND DESC required**

- |  |                               |                               |                                       |  |   |
|--|-------------------------------|-------------------------------|---------------------------------------|--|---|
| <input type="checkbox"/> PHOTOVOLTAICS | <input type="checkbox"/> WIND | <input type="checkbox"/> NONE | <input type="checkbox"/> SELLER OWNED | <input type="checkbox"/> THIRD-PARTY OWNED | <input type="checkbox"/> POWER PURCHASE AGREEMENT |
|--|-------------------------------|-------------------------------|---------------------------------------|--|---|

**SOLAR/WIND OWNERSHIP**

**SOLAR/WIND DESCRIPTION**

- |  |   |   |  |   |   |
|--|---|---|--|---|---|
| <input type="checkbox"/> BI-DIRECT METER | <input type="checkbox"/> PASSIVE SOLAR      | <input type="checkbox"/> PREWIRED FOR SOLAR | <input type="checkbox"/> PREWIRED FOR WINGEN | <input type="checkbox"/> SOLAR BATTERY BACKUP | <input type="checkbox"/> SOLAR OFF GRID |
| <input type="checkbox"/> SOLAR ON GRID   | <input type="checkbox"/> SOLAR TUBE/CHAMBER | <input type="checkbox"/> SOLAR PANELS       | <input type="checkbox"/> SOLAR PLUMBED       | <input type="checkbox"/> WIND TURBINE(S)      |   |

**SOLAR/WIND kW SIZE** \_\_\_\_\_ **SOLAR/WIND YEAR INSTALLED** \_\_\_\_\_

**ACCESSIBILITY FEATURES** Up to 6 entries allowed

- |  |   |  |  |                                      |
|--|---|--|--|--------------------------------------|
| <input type="checkbox"/> ACCESSIBLE APPROACH WITH RAMP | <input type="checkbox"/> ACCESSIBLE KITCHEN | <input type="checkbox"/> LOWERED SWITCH(S) | <input type="checkbox"/> VARIES BY UNIT    | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ACCESSIBLE BATHROOM(S)        | <input type="checkbox"/> FLASHING WARNINGS  | <input type="checkbox"/> PARKING           | <input type="checkbox"/> WHEELCHAIR ACCESS |                                      |
| <input type="checkbox"/> ACCESSIBLE DOORS              | <input type="checkbox"/> GRAB BARS          | <input type="checkbox"/> ROLL-IN SHOWER    | <input type="checkbox"/> NONE              |                                      |
| <input type="checkbox"/> ACCESSIBLE ELEVATOR INSTALLED | <input type="checkbox"/> KITCHEN CABINETS   | <input type="checkbox"/> SHOWER(S)         | <input type="checkbox"/> OTHER             |                                      |

**STRUCTURE** Up to 5 entries allowed

- |                                    |                                     |   |                                    |                                       |                                    |
|------------------------------------|-------------------------------------|---|------------------------------------|---------------------------------------|------------------------------------|
| <input type="checkbox"/> APARTMENT | <input type="checkbox"/> DETACHED   | <input type="checkbox"/> MALL                   | <input type="checkbox"/> MIXED USE | <input type="checkbox"/> RETAIL       | <input type="checkbox"/> WAREHOUSE |
| <input type="checkbox"/> ATTACHED  | <input type="checkbox"/> INDUSTRIAL | <input type="checkbox"/> MANUFACTURING FACILITY | <input type="checkbox"/> OFFICE    | <input type="checkbox"/> STRIP CENTER | <input type="checkbox"/> OTHER     |

**WALLS** Up to 3 entries allowed

- |   |                                  |                                    |                                     |                                |   |
|---|----------------------------------|------------------------------------|-------------------------------------|--------------------------------|---|
| <input type="checkbox"/> COMMON WALL    | <input type="checkbox"/> METAL   | <input type="checkbox"/> PLASTER   | <input type="checkbox"/> UNFINISHED | <input type="checkbox"/> OTHER | <b>SIGNS</b><br><input type="checkbox"/> No<br><input type="checkbox"/> Yes |
| <input type="checkbox"/> CONCRETE BLOCK | <input type="checkbox"/> PANELED | <input type="checkbox"/> SHEETROCK | <input type="checkbox"/> WOOD       |                                |   |

**WINDOW FEATURES** Up to 5 entries allowed

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> CAULKED/SEALED    | <input type="checkbox"/> LOW E GLASS FULL    | <input type="checkbox"/> STORM WINDOWS       | <input type="checkbox"/> WEATHER STRIPPED |
| <input type="checkbox"/> DUAL PANE FULL    | <input type="checkbox"/> LOW E GLASS PARTIAL | <input type="checkbox"/> TRIPLE PANE FULL    | <input type="checkbox"/> WINDOW COVERINGS |
| <input type="checkbox"/> DUAL PANE PARTIAL | <input type="checkbox"/> SOLAR SCREENS       | <input type="checkbox"/> TRIPLE PANE PARTIAL | <input type="checkbox"/> WINDOW SCREENS   |

**UTILITIES** Up to 7 entries allowed

- |  |   |  |  |                                  |
|--|---|--|--|----------------------------------|
| <input type="checkbox"/> ABOVE GROUND        | <input type="checkbox"/> CABLE CONNECTED    | <input type="checkbox"/> PRIMARY GAS METER     | <input type="checkbox"/> SEPARATE WATER METER  | <input type="checkbox"/> OTHER   |
| <input type="checkbox"/> PRIMARY WATER METER | <input type="checkbox"/> TELEPHONE          | <input type="checkbox"/> VARIES BY UNIT        | <input type="checkbox"/> SEWER CONNECTED       | <input type="checkbox"/> NONE    |
| <input type="checkbox"/> BATTERY BACKUP      | <input type="checkbox"/> DSL AVAILABLE      | <input type="checkbox"/> NATURAL GAS CONNECTED | <input type="checkbox"/> TELEPHONE SWITCH      | <input type="checkbox"/> PROPANE |
| <input type="checkbox"/> CABLE AVAILABLE     | <input type="checkbox"/> INTERNET AVAILABLE | <input type="checkbox"/> SEPARATE GAS METER    | <input type="checkbox"/> UNDERGROUND UTILITIES |                                  |

**ELECTRIC** Up to 5 entries allowed

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> 1 PHASE         | <input type="checkbox"/> 200 TO 400 AMP SERVICE | <input type="checkbox"/> 440 VOLTS              |  |
| <input type="checkbox"/> 100 AMP SERVICE | <input type="checkbox"/> 220 VOLTS              | <input type="checkbox"/> 60-AMP SERVICE         |  |
| <input type="checkbox"/> 150 AMP SERVICE | <input type="checkbox"/> 3 PHASE                | <input type="checkbox"/> 880 VOLTS              | <input type="checkbox"/> SEPARATE ELECTRIC METER |
| <input type="checkbox"/> 2 PHASE         | <input type="checkbox"/> 400+ AMP SERVICE       | <input type="checkbox"/> PRIMARY ELECTRIC METER | <input type="checkbox"/> BACKUP GENERATOR        |

**WATER SOURCE** Up to 3 entries allowed

- |  |   |  |   |                                       |
|--|---|--|---|---------------------------------------|
| <input type="checkbox"/> ABANDONED WELL      | <input type="checkbox"/> METER ON SITE  | <input type="checkbox"/> PUBLIC              | <input type="checkbox"/> UNTREATED      | <input type="checkbox"/> OTHER        |
| <input type="checkbox"/> FILTERED            | <input type="checkbox"/> METER PAID     | <input type="checkbox"/> SHARED WELL         | <input type="checkbox"/> WATER DISTRICT | <input type="checkbox"/> SEE REMARKS  |
| <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER REQUIRED | <input type="checkbox"/> STORAGE TANK        | <input type="checkbox"/> WELL           | <input type="checkbox"/> MUTUAL WATER |
| <input type="checkbox"/> METER AVAILABLE     | <input type="checkbox"/> PRIVATE        | <input type="checkbox"/> TREATMENT EQUIPMENT | <input type="checkbox"/> NONE           |                                       |

**SEWER** Up to 5 entries allowed

- |  |  |   |  |                               |
|--|--|---|--|-------------------------------|
| <input type="checkbox"/> ENGINEERED SEPTIC | <input type="checkbox"/> PRIVATE SEWER | <input type="checkbox"/> SEPTIC CONNECTED | <input type="checkbox"/> SEPTIC SYSTEM | <input type="checkbox"/> NONE |
| <input type="checkbox"/> HOLDING TANK      | <input type="checkbox"/> PUBLIC SEWER  | <input type="checkbox"/> SEPTIC PUMP      | <input type="checkbox"/> OTHER         |                               |

**SECURITY FEATURES** Up to 8 entries allowed

- |  |  |   |  |   |
|--|--|---|--|---|
| <input type="checkbox"/> FIRE ALARM              | <input type="checkbox"/> PANIC ALARM     | <input type="checkbox"/> SECURITY PATROL          | <input type="checkbox"/> UNGUARDED GATE              | <input type="checkbox"/> WINDOW SECURITY BARS |
| <input type="checkbox"/> FIRE ESCAPE             | <input type="checkbox"/> SECURED ACCESS  | <input type="checkbox"/> SECURITY SYSTEM LEASED   | <input type="checkbox"/> VARIES BY UNIT              | <input type="checkbox"/> OTHER                |
| <input type="checkbox"/> FIRE EXTINGUISHER       | <input type="checkbox"/> SECURITY FENCE  | <input type="checkbox"/> SECURITY SYSTEM OWNED    | <input type="checkbox"/> VAULT                       | <input type="checkbox"/> SEE REMARKS          |
| <input type="checkbox"/> FIRE SUPPRESSION SYSTEM | <input type="checkbox"/> SECURITY GATE   | <input type="checkbox"/> SECURITY SYSTEM PREWIRED | <input type="checkbox"/> VIDEO SYSTEM                |   |
| <input type="checkbox"/> GUARDED GATE            | <input type="checkbox"/> SECURITY LIGHTS | <input type="checkbox"/> SMOKE DETECTOR           | <input type="checkbox"/> WINDOW BARS W/QUICK RELEASE |   |

**IRRIGATION** Up to 4 entries allowed

- |   |  |   |   |                                    |                                      |
|---|--|---|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> AGRICULTURAL WELL    | <input type="checkbox"/> IRRIGATION DISTRICT | <input type="checkbox"/> METER PAID       | <input type="checkbox"/> PUBLIC DISTRICT      | <input type="checkbox"/> SPRING(S) | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> IRRIGATION AVAILABLE | <input type="checkbox"/> METER AVAILABLE     | <input type="checkbox"/> METER REQUIRED   | <input type="checkbox"/> RIPARIAN RIGHTS      | <input type="checkbox"/> NONE      |                                      |
| <input type="checkbox"/> IRRIGATION CONNECTED | <input type="checkbox"/> METER ON SITE       | <input type="checkbox"/> PRIVATE DISTRICT | <input type="checkbox"/> SHARES DOMESTIC WELL | <input type="checkbox"/> OTHER     |                                      |

**TOTAL PARKING SPACES** \_\_\_\_\_ **PARKING CLEARANCE HEIGHT (IN)** \_\_\_\_\_ **# OF TRUCK DOORS** \_\_\_\_\_

**PARKING RATIO** \_\_\_\_\_ **PARKING CLEARANCE HEIGHT (FT)** \_\_\_\_\_

**PARKING FEATURES** Up to 8 entries allowed

- |   |  |  |  |                                      |
|---|--|--|--|--------------------------------------|
| <input type="checkbox"/> CARPORT                    | <input type="checkbox"/> ELECTRIC GATE       | <input type="checkbox"/> LIGHTED             | <input type="checkbox"/> PRIVATE         | <input type="checkbox"/> UNDERGROUND |
| <input type="checkbox"/> CLASS A GARAGE             | <input type="checkbox"/> EV CHARGING         | <input type="checkbox"/> METERED             | <input type="checkbox"/> PUBLIC          | <input type="checkbox"/> VALET       |
| <input type="checkbox"/> COMMERCIAL VEHICLE ALLOWED | <input type="checkbox"/> EXCLUSIVE           | <input type="checkbox"/> OFFSITE             | <input type="checkbox"/> SECURED         | <input type="checkbox"/> VISITOR     |
| <input type="checkbox"/> COMMON AREA ASSIGNED       | <input type="checkbox"/> FENCED              | <input type="checkbox"/> OPEN                | <input type="checkbox"/> SPACES PER SQFT | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> COMMON AREA SHARED         | <input type="checkbox"/> GARAGE              | <input type="checkbox"/> PARKING LOT 1 BLOCK | <input type="checkbox"/> STREET          | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> COVERED                    | <input type="checkbox"/> LEASED PARKING AREA | <input type="checkbox"/> PERMIT REQUIRED     | <input type="checkbox"/> UNCOVERED       | <input type="checkbox"/> SEE REMARKS |

**LOADING** Up to 8 entries allowed

- |   |   |  |   |                                      |
|---|---|--|---|--------------------------------------|
| <input type="checkbox"/> 12' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE 17'-20'  | <input type="checkbox"/> DEPRESSED         | <input type="checkbox"/> LOAD LEVELER         | <input type="checkbox"/> WATERFRONT  |
| <input type="checkbox"/> 14' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE 8'-12'   | <input type="checkbox"/> DOCK-BAY          | <input type="checkbox"/> OFF STREET           | <input type="checkbox"/> NONE        |
| <input type="checkbox"/> 16' ROLL UP DOOR       | <input type="checkbox"/> CLEARANCE OVER 20' | <input type="checkbox"/> DRIVE-IN          | <input type="checkbox"/> OVERHEAD CRANE       | <input type="checkbox"/> OTHER       |
| <input type="checkbox"/> ADJUSTABLE HEIGHT DOCK | <input type="checkbox"/> CLEARANCE UNDER 8' | <input type="checkbox"/> FLUSH             | <input type="checkbox"/> RAILROAD/SPUR ACCESS | <input type="checkbox"/> SEE REMARKS |
| <input type="checkbox"/> ALLEY                  | <input type="checkbox"/> CONVEYOR SYSTEM    | <input type="checkbox"/> FREIGHT ELEVATOR  | <input type="checkbox"/> STATIONARY DOCK      |                                      |
| <input type="checkbox"/> CLEARANCE 13'-16'      | <input type="checkbox"/> COVERED            | <input type="checkbox"/> GROUND LEVEL DOCK | <input type="checkbox"/> TRUCK DOOR           |                                      |

**LOT FEATURES** Up to 12 entries allowed

- |   |   |   |   |  |
|---|---|---|---|--|
| <input type="checkbox"/> AUTO SPRINKLER F&R   | <input type="checkbox"/> CURBS/GUTTERS    | <input type="checkbox"/> LANDSCAPE BACK         | <input type="checkbox"/> MEADOW EAST          | <input type="checkbox"/> STORM DRAIN   |
| <input type="checkbox"/> AUTO SPRINKLER FRONT | <input type="checkbox"/> DEAD END         | <input type="checkbox"/> LANDSCAPE FRONT        | <input type="checkbox"/> MEADOW WEST          | <input type="checkbox"/> STREET LIGHTS |
| <input type="checkbox"/> AUTO SPRINKLER REAR  | <input type="checkbox"/> FLAG LOT         | <input type="checkbox"/> LANDSCAPE MISC         | <input type="checkbox"/> MID BLOCK            | <input type="checkbox"/> OTHER         |
| <input type="checkbox"/> CORNER               | <input type="checkbox"/> GATED COMMUNITY  | <input type="checkbox"/> LOW MAINTENANCE        | <input type="checkbox"/> PRIVATE              | <input type="checkbox"/> SEE REMARKS   |
| <input type="checkbox"/> COURT                | <input type="checkbox"/> GRASS ARTIFICIAL | <input type="checkbox"/> MANUAL SPRINKLER F&R   | <input type="checkbox"/> SIDEWALK             |  |
| <input type="checkbox"/> CUL-DE-SAC           | <input type="checkbox"/> GRASS PAINTED    | <input type="checkbox"/> MANUAL SPRINKLER FRONT | <input type="checkbox"/> SIDEWALK/CURB/GUTTER |  |
| <input type="checkbox"/> CURB(S)              | <input type="checkbox"/> GREENBELT        | <input type="checkbox"/> MANUAL SPRINKLER REAR  | <input type="checkbox"/> SPLIT POSSIBLE       |  |

**TOPOGRAPHY** Up to 4 entries allowed

- |                                    |   |   |                                       |                                  |
|------------------------------------|---|---|---------------------------------------|----------------------------------|
| <input type="checkbox"/> COAST     | <input type="checkbox"/> HILLSIDE         | <input type="checkbox"/> LOT SLOPED       | <input type="checkbox"/> ROLLING      | <input type="checkbox"/> UPSLOPE |
| <input type="checkbox"/> DOWNSLOPE | <input type="checkbox"/> LEVEL            | <input type="checkbox"/> RIDGE            | <input type="checkbox"/> SOUTH SLOPED |                                  |
| <input type="checkbox"/> FOREST    | <input type="checkbox"/> LOT GRADE VARIES | <input type="checkbox"/> ROCK OUTCROPPING | <input type="checkbox"/> STEEP HILL   |                                  |

**FRONTAGE TYPE** Up to 3 entries allowed

- |  |                                      |                                     |                                     |
|--|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> BAY/HARBOR              | <input type="checkbox"/> GOLF COURSE | <input type="checkbox"/> OCEANFRONT | <input type="checkbox"/> WATERFRONT |
| <input type="checkbox"/> BORDERS GOVERNMENT LAND | <input type="checkbox"/> LAKEFRONT   | <input type="checkbox"/> RIVER      |                                     |

**TOTAL UNITS** \_\_\_\_\_

**ENERGY EFFICIENT** Up to 10 entries allowed

- |                                       |                                  |   |                                     |                                     |                                       |
|---------------------------------------|----------------------------------|---|-------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> APPLIANCES   | <input type="checkbox"/> COOLING | <input type="checkbox"/> EXPOSURE/SHADE | <input type="checkbox"/> INSULATION | <input type="checkbox"/> ROOF       | <input type="checkbox"/> WATER HEATER |
| <input type="checkbox"/> CONSTRUCTION | <input type="checkbox"/> DOORS   | <input type="checkbox"/> HEATING        | <input type="checkbox"/> LIGHTING   | <input type="checkbox"/> THERMOSTAT | <input type="checkbox"/> WINDOWS      |

**GREEN BUILDING VERIFICATION TYPE** Up to 4 entries allowed

- |  |   |   |  |  |
|--|---|---|--|--|
| <input type="checkbox"/> ENERGY STAR CERTIFIED HOMES | <input type="checkbox"/> GREEN POINT            | <input type="checkbox"/> HERS INDEX SCORE | <input type="checkbox"/> LEED FOR HOMES      | <input type="checkbox"/> HOME PERFORMANCE WITH ENERGY STAR |
| <input type="checkbox"/> CERTIFIED PASSIVE HOUSE     | <input type="checkbox"/> HOME ENERGY SCORE      | <input type="checkbox"/> INDOOR AIRPLUS   | <input type="checkbox"/> PEARL CERTIFICATION | <input type="checkbox"/> PHIUS+                            |
| <input type="checkbox"/> WATERSENSE                  | <input type="checkbox"/> ZERO ENERGY READY HOME |   |  |  |

**FINANCIAL DATA SOURCE** Up to 2 entries allowed

- |                                     |                                 |                                |   |                                     |                                |
|-------------------------------------|---------------------------------|--------------------------------|---|-------------------------------------|--------------------------------|
| <input type="checkbox"/> ACCOUNTANT | <input type="checkbox"/> BROKER | <input type="checkbox"/> OWNER | <input type="checkbox"/> PROPERTY MANAGER | <input type="checkbox"/> TAX RETURN | <input type="checkbox"/> OTHER |
|-------------------------------------|---------------------------------|--------------------------------|---|-------------------------------------|--------------------------------|

**CAP RATE**

%

**UTILITIES EXPENSE**

\$

**COST PER SQFT**

\$

**NET OPERATING INCOME**

\$

**LEASE TERM** Up to 1 entry allowed

- |                                  |                                     |  |  |   |                                |
|----------------------------------|-------------------------------------|--|--|---|--------------------------------|
| <input type="checkbox"/> 1 YEAR  | <input type="checkbox"/> 4 YEARS    | <input type="checkbox"/> 11-15 YEARS             | <input type="checkbox"/> MONTH TO MONTH  | <input type="checkbox"/> RENEWABLE OPTION | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> 2 YEARS | <input type="checkbox"/> 5 YEARS    | <input type="checkbox"/> 16+ YEARS               | <input type="checkbox"/> NEGOTIABLE      | <input type="checkbox"/> SUBLEASE         |                                |
| <input type="checkbox"/> 3 YEARS | <input type="checkbox"/> 6-10 YEARS | <input type="checkbox"/> COMMON AREA MAINTENANCE | <input type="checkbox"/> PURCHASE OPTION | <input type="checkbox"/> NONE             |                                |

**LEASE DEPOSIT**

\$

**LESSOR PAYS (MAXIMUM 200 CHARACTERS)**

**LESSEE PAYS (MAXIMUM 200 CHARACTERS)**

**INCOME INCLUDES** Up to 2 entries allowed

- LAUNDRY       RENT       NONE       SEE REMARKS  
 PARKING       VENDING MACHINE       OTHER

**OPERATING EXPENSE INCLUDES** Up to 10 entries allowed

- EMPLOYEE(S) SALARY       MAINTENANCE GROUNDS       MANAGEMENT FEE       SALARY OWNER       UTILITIES       OTHER  
 INSURANCE       MAINTENANCE STRUCTURE       PROPERTY TAX       SECURITY       VACANCY ALLOWANCE

**MAINTENANCE EXPENSE** \$ \_\_\_\_\_      **OTHER EXPENSES** \$ \_\_\_\_\_      **OPERATING EXPENSE** \$ \_\_\_\_\_

**MANAGEMENT EXPENSE** \$ \_\_\_\_\_      **INSURANCE EXPENSE** \$ \_\_\_\_\_

**EXISTING LEASE TYPE**

- COPY OF AGREEMENT AVAILABLE       FULL       NET       OPERATING EXPENSE ADJUSTMENT       OTHER  
 COST OF LIVING ADJUSTMENT       GROSS       NN       ORAL       SEE REMARKS  
 CPI ADJUSTMENT       LEASE AVAILABLE       NNN       PERCENTAGE

**GROSS SCHEDULED INCOME** \$ \_\_\_\_\_      **GROSS RENT MULTIPLIER** \_\_\_\_\_      **TAXES EXPENSE** \$ \_\_\_\_\_

**TENANT PAYS** Up to 10 entries allowed

- COMMON AREA MAINTENANCE       GROUNDS CARE       MAINTENANCE       TRASH COLLECTION       OTHER  
 DUES/FEES       INDIVIDUAL METERS       POOL MAINTENANCE       VARIES BY UNIT       SEE REMARKS  
 ELECTRICITY       INSURANCE       SEWER       WATER  
 GAS       JANITORIAL SERVICES       TAXES       NONE

**CITY TRANSFER TAX RATE**

 %

**COUNTY TRANSFER TAX RATE**

 %

**BONDS/ASSESSMENTS/TAXES (R)**

- UNKNOWN  
 YES\*

**\*If Yes, Bonds/Assessments/Taxes Desc is required**

**BONDS/ASSESSMENTS/TAXES DESC** Up to 5 entries allowed

- 1911       LOCAL ASSESSMENTS       TRANSFER TAX CITY       TRANSFER TAX PRIVATE       SEE REMARKS  
 1915       MELLO ROOS       TRANSFER TAX COUNTY       OTHER

**TERMS** Up to 6 entries allowed

- 1031 EXCHANGE       CHFA       ENERGY LIEN ASSUME       MORTGAGE CREDIT CERTIFICATE       SPCL-CNTRCT/ADDN-CLA  
 ALL INCLUSIVE TRUST DEED       CONTRACT       FARM HOME LOAN       OWNER MAY CARRY       SUBJECT TO       OTHER  
 ASSUMABLE       CONVENTIONAL       FHA       OWNER MAY CARRY 2<sup>ND</sup>       SUBMIT  
 BALLOON       CREATIVE       FRACTIONAL       OWNER MAY CARRY 3<sup>RD</sup>       TRADE  
 CALVET       CRYPTO       INTEREST BUYDOWN       OWNER PAY POINTS       VA LOAN  
 CASH       ENERGY LEASE ASSUME       LEASE OPTION       SELLER EQUITY SHARE       SEE REMARKS

**POSSESSION (R)** Up to 2 entries allowed

- CLOSE OF ESCROW       NEGOTIABLE       SELLER RENT BACK       OTHER  
 IMMEDIATE       RENTAL AGREEMENT       SUBJECT TO TENANT RIGHTS       SEE REMARKS

**HEIGHT LIMIT** Up to 1 entry allowed

- 16       20       24       35       UNKNOWN       OTHER

**SPECIAL ZONES (R)** Up to 4 entries allowed

- AGRICULTURAL       FLOOD INSURANCE REQUIRED       HILLSIDE       REDEVELOPMENT AREA       SEISMIC ZONE 4  
 CDF REGS       FLOOD ZONE       HISTORICAL       SCENIC CORRIDOR       SPECIAL STUDY AREA  
 COASTAL ZONE       GEOTHERMAL       NOT MAPPED       SEE ATTACHED DOCS       UNKNOWN  
 FIRE ZONE       HAZARDOUS WASTE AREA       OPEN SPACE CORRIDOR       SEISMIC HAZARD ZONE       OTHER  
 AGRICULTURE PRESERVE

**BUILDING NAME**

**DISCLOSURES/DOCUMENTS** Up to 10 entries allowed

- ADA CERTIFICATION       ENVIRONMENTAL HAZARDS REPORT       OWNER ASSOCIATION MANDATORY       ROOM/ADDITIONAL BUILDINGS  
 ADDITIONAL PROPERTY AVAILABLE       ESTOPPEL CERTIFICATE       PEST CONTROL REPORT AVAILABLE       SEWER OR SEPTIC REPORT  
 AIRPORT DISCLOSURE       EXPENSES AVAILABLE       POOL REPORT       SIGN CONTROL  
 ASBESTOS REPORT       FIREPLACE INSPECTION       POSSIBLE SPLIT       SOILS REPORT  
 BLUEPRINTS AVAILABLE       FLOOD CONTROL AREA       POTENTIAL REZONE       SPECIAL PERMITS REQUIRED  
 BUSINESS OPPORTUNITY FOR SALE       FURNACE INSPECTION       PRELIMINARY TITLE REPORT       SPECIAL STUDY AREA  
 CC&RS       GEOLOGICAL REPORT       PROPERTY INSPECTION       STRUCTURAL/ENG REPORT  
 DRAINAGE REPORT       LEAD HAZARD DISCLOSURE       PROPERTY PROSPECTUS AVAILABLE       TDS AVAILABLE  
 ELECTRICAL REPORT       MELLO-ROOS DISCLOSURE       RENTAL/LEASE AGREEMENTS       OTHER  
 ENERGY AUDIT       NATURAL HAZARD DISCLOSURE AVAILABLE       ROOF INSPECTION       SEE REMARKS

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Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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