

BAREIS MLS®
Listing Transfer Form

****The listing transfer process may take up to one full business day to complete. Listing agents will lose the ability to edit their listings during the transfer process****

Please return to dataentry@norcalmls.com

From (Previous)

Listing Agent: _____

Agent ID: _____

Listing Office: _____

Office ID: _____

To (Current)

Listing Agent: _____

Agent ID: _____

Listing Office: _____

Office ID: _____

Reminder: Agent production is calculated based on your Agent ID, not your Office ID.

Which listings should be transferred? (Check all that apply)

- All Coming Soon Listings All Active Listings All Contingent Listings All Pending Listings
 All Hold/Temp Off-Market Listings

OR

If only certain listings are to be transferred, list the MLS #s of the listings to be transferred below:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please Note: When transferring listings, the MLS number, days on-market, and cumulative days on market will remain the same. The property history will also carry over to the new Agent ID / Office ID.

Signature of Broker Authorizing the Release of Listings

Date

Printed Name

Signature of Broker Authorizing the Acceptance of Listings

Date

Printed Name



Questions? Contact us at:
dataentry@norcalmls.com or 707-575-8000

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